



## REGULAR COUNCIL #08-2006

Monday, March 13, 2006  
Meeting called to order at 7:30 p.m.  
City Hall - 360 Pitt Street, Cornwall

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- PRESENT:** Mayor Phil Poirier, Councillors Naresh Bhargava, Joël Côté Glen Grant, Perry Lalonde, Korey Kennedy, Leslie O'Shaughnessy and Chris Savard
- REGRETS:** Councillors Mark MacDonald, Denis Moquin and Jacques Lemire
- ADMINISTRATION:** Stephen Alexander, Acting Chief Administrative Officer, Denise Labelle-Gélinas, City Clerk, Manon Poirier, Robert Menagh, Christine Lefebvre, Susan Cain, Normand Levac, Debora Daigle and Monique Gunn
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Mayor Phil Poirier called the meeting to order at 7:30 p.m.

### INVOCATION

Reverend John Parks, Chaplain  
Cornwall Community Hospital

### NATIONAL ANTHEM

Syd Gardiner

### ADDITIONS / CORRECTIONS / DELETIONS

First and second reading only will be given to By-law 057-2006 which is a By-law to authorize The Corporation of the City of Cornwall to enter into an Interim Contract Agreement with Don Cherry's Sports Grill to cater small functions at the Cornwall Civic Complex

### DISCLOSURE OF INTEREST

Councillor Chris Savard declared an interest in Consent Item #6 since it relates to a shopping centre and he is General Manager of the Cornwall Square.

## COMMITTEE OF THE WHOLE

Moved by Councillors Naresh Bhargava and Glen Grant that Council go into the Committee of the Whole and that all Minutes, Presentations, Delegations, Resolutions, Consent/Correspondence, Reports and By-laws 054-2006 to 061-2006 be referred to that Committee and that the Agenda of the Committee of the Whole for the meeting of Monday, March 13, 2006, be approved.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald,.

**Motion Carried**

## GENERAL CONSENT

### ADOPTION OF MINUTES

The Minutes of the Regular Council Meeting #07-2006 of Monday, February 27, 2006, were presented for adoption. There being no corrections noted, the Minutes stand approved.

### PRESENTATIONS

#### 1. Kraft Hockeyville

Christine Lefebvre, Acting Manager Recreation Services, provided the Council with a brief overview of a submitted application to officially enter the City of Cornwall into the Hockeyville Title race. The application is one amongst 100 other communities wishing to compete in an upcoming CBC TV show scheduled for March 29. Contest requirements asked that the team send three photos showcasing the community and the arena.

The winning community will earn the right to host an NHL exhibition game between two Canadian Teams as well as \$25,000 in arena upgrades and \$10,000 in hockey equipment to be donated to a grassroots hockey program in the community.

### DELEGATIONS

#### 1. Pesticides Used by Land Owners

Caroline Fast, resident of 732 Iroquois Drive in Cornwall, appeared this evening before Council in order to present her concerns insofar as the use of pesticides by land owners within our City. Ms. Fast indicated that currently, there were no restrictions on the use of pesticides by neither private residences nor private businesses. She urged Council to legislate some restrictions in order to protect families, the community and the environment from the harmful effects of pesticides. Ms. Fast continued by indicating that there were other alternatives to the use of pesticides which must be explored as a result of health and safety issues related to pesticides and its dangerous effects.

In conclusion, Ms. Fast indicated that the Citizens for a Healthy Environment would be making a presentation on March 23, 2006, in South Stormont, Rothwell-Osnabruck School in Ingleside, and urged everyone to attend.

Moved by Councillors Joël Côté and Leslie O'Shaughnessy that this matter be referred to Administration for a report and that the report include information as to possible restrictions on private property.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald.

**Motion Carried**

## **2. Seaway Valley Minor Hockey Tournament**

Dean McIntyre, Head Coach, Minor Bantam "AA", and James Rutley, Head Coach, Bantam "A", spoke to Council on behalf of the Seaway Valley Rapids Hockey Association detailing an opportunity that has presented itself and which would bring great benefit to the youngsters of our community as well as to the City of Cornwall.

The Hockey Association was approached last August via e-mail transmission by Mr. Lars-Ove Haroldsson of Sweden who is involved with Minor Bantam Hockey in his country. The Swedish Team will be traveling by Cornwall heading to Toronto in April of this year and Mr. McIntyre was asked if the Cornwall Minor Bantam teams would be interested in playing exhibition games against the Swedish Team during the period of April 7 to 11, 2006. The Hockey Association has been preparing and planning for this adventure, however, assistance from the municipality to ease the financial pressures of this undertaking would be of great service in order to bring this event to a great success.

In conclusion to this delegation, Mr. McIntyre requested:

- (a) That the cost of ice time rentals at the Complex be waived for the event;
- (b) That a one (1) day bus pass be provided to each Swedish family on Saturday April 8, 2006, in order that they be better able to visit the shops, stores, sites and restaurants of Cornwall;
- (c) That the City provide a shuttle bus service on Sunday, for the Swedish parents, from the Ramada Inn to the Complex for the exhibition games and return;
- (d) That a shuttle bus service be provided on Monday evening from the Ramada Inn to the Farewell Banquet at C CVS and return; and
- (e) That a Shuttle Bus be provided on Tuesday from the Ramada Inn to the train station for the Swedish families.

Moved by Councillors Perry Lalonde Glen Grant that this matter be referred to Administration for report for the next Council meeting of Monday, March 27, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**BY-LAWS**

- 054-2006 A By-law to further amend By-law 751-1969, the Zoning By-law as amended of The Corporation of the City of Cornwall, being a By-law respecting the use of land and the use and location of buildings (Community Centre at 412 Fifth Street East (File Z-01-06) *(See Consent Item #5)*;
- 055-2006 A By-law to pass Official Plan Amendment #9 to redesignate specific lands from "Future Study Area (U.RES)" to "General Commercial" in the City of Cornwall Official Plan (Jennum Development Corporation Shopping Centre at North West Quadrant of Ninth Street East and McConnell Avenue - File Z-02-06) *(See Consent Item #6)*;
- 056-2006 A By-law to further amend By-law 751-1969, the Zoning By-law as amended of The Corporation of the City of Cornwall, being a By-law respecting the use of land and the use and location of buildings (Jennum Development Corporation Shopping Centre at North West Quadrant of Ninth Street East and McConnell Avenue - File Z-02-06) *(See Consent Item #6)*;
- 057-2006 A By-law to authorize The Corporation of the City of Cornwall to enter into an Interim Contract Agreement with Don Cherry's Sports Grill to cater small functions at the Cornwall Civic Complex (First and Second Reading only);
- 058-2006 A By-Law to appoint the Mayor and Treasurer as signing officers for The Corporation of the City of Cornwall for all financial purposes;
- 059-2006 A By-law to further amend By-law 069-1989 known as the Traffic By-law - Schedule XII Designated Traffic Lanes by adding parts of Second Street;
- 060-2006 A By-law to authorize The Corporation of the City of Cornwall to enter into a Provincial-Municipal Service Manager Housing Allowance Agreement; and
- 061-2006 A By-law to authorize The Corporation of the City of Cornwall to accept a conveyance from Jennifer Lynn Meek for the purpose of road widening of Cornwall Centre Road.

## CONSENT

### 1. Census Week

That Council approve the request made by Statistics Canada to proclaim the week of May 14 to 20, 2006, as "Census Week" in the City of Cornwall in order call upon all residents to complete and return their census questionnaire at [www.census2006.ca](http://www.census2006.ca) or by mail no later than Tuesday, May 16, 2006.

### 2. Temporary Street Closure - Canadian Red Cross Association

That Council endorse the Canadian Red Cross' request for a temporary street closure in order to allow for the Fourth Annual Triathlon scheduled for Saturday, August 19, and Sunday, August 20, 2006, pursuant to Report CS #02-2006 prepared by Denise Labelle-Gélinas, CMO, City Clerk, under date of March 13, 2006.

### 3. Staff Replacement - Administrative Assistant - Planning and Housing Services

That Council authorize the replacement of the Administrative Assistant in Planning and Housing Services pursuant to Report PHS #04-2006 prepared by Stephen Alexander MCIP, RPP, Manager, Planning and Housing Services, under date of February 27, 2006.

### 4. Planning Advisory and Hearing Committee

#### **C.H. Clément Construction Inc. Cornwallis Condominium (File #250-CD-2006-02)**

- (a) That the application dated January 18, 2006 from C.H. Clément Construction Inc. for a Plan of Condominium on Part of Lot 17 and 18, North Side of First Street, now designated as Parts 3, 4, 5 and 6 on Plan 52R-6744 as indicated on a draft plan prepared by André P. Barrett, O.L.S., dated January 18, 2006, be given draft approval, subject to the conditions contained in Appendix "A" to this technical report dated February 15, 2006; and
- (b) That, upon final condominium drawings being prepared by an Ontario Land Surveyor and being reviewed and confirmed, final approval be granted to the Plan of Condominium pursuant to Report PAC #02-2006-1 prepared by Stephen Alexander MCIP, RPP, Secretary, Planning Advisory and Hearing Committee, under date of February 20, 2006.

**5. Planning Advisory and Hearing Committee  
Community Centre at 412 Fifth Street East (File Z-01-06)**

- (a) That the subject lands legally described as Part of Lot 3, North Side of Fourth Street, and Part of Lots 2 and 3, South Side of Fifth Street, municipally known as 412 Fifth Street East (Kinsmen Municipal Centre) City of Cornwall, be rezoned from Residential 20 (RES 20) zone to Special Uses 20 (SPU 20) with a site-specific exception to include community centre;
- (b) That no Retail uses are to be supported on site;
- (c) That the permitted use of Private Club be removed from the Special Uses 20 (SPU 20) zone; and
- (d) That reimbursement of fees be discussed during land purchase negotiations pursuant to Report PAC #02-2006-2 prepared by Stephen Alexander MCIP, RPP, Secretary, Planning Advisory and Hearing Committee, under date of February 20, 2006.

**6. Planning Advisory and Hearing Committee  
Jennum Development Corporation Shopping Centre at North West Quadrant of Ninth Street East and McConnell Avenue (File Z-02-06)**

- (a) That the subject lands comprising approximately 5.6 acres and legally described as Part of Lot 7, Concession 1, City of Cornwall, lying in the north west quadrant of Ninth Street East and McConnell Avenue, be redesignated in the Official Plan from 'Future Study Area (Urban Residential) (FSA (U.RES)) to 'General Commercial' (GC); and
- (b) That the subject lands, as described above, be rezoned from Manufacturing 10 (MFR 10) and Residential 20 (RES 20) to 'Commercial 11' (COM 11) with site-specific exceptions as identified in Section H.)iii.) of this report. It should be noted, further review of 'numbered' commercial zones will take place in the future, in order to ultimately consolidate them into 'worded' zones; and
- (c) That the proposed Commercial development be subject to the full Site Plan Control process and that representational matters, as described in Section H.)iii.) to this report, be addressed to the satisfaction of the City. Items in Section H.)iii.) are not considered to be an all-inclusive list and are subject to change at time of formal Site Plan Review. Any off-site works required by the City will be covered by an (off-site) Servicing Agreement pursuant to Report PAC #02-2006-3 prepared by Stephen Alexander MCIP, RPP, Secretary, Planning Advisory and Hearing Committee, under date of February 20, 2006.

**ADOPTION OF GENERAL CONSENT**

Moved by Councillors Joël Côté and Perry Lalonde that all items listed under the General Consent portion of this Agenda be adopted as presented.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy and Mayor Phil Poirier  
Absent: Councillors Jacques Lemire, Denis Moquin, Mark MacDonald and Chris Savard

**Motion Carried**

**RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION****06-2006 C.H. Clément Construction Inc. Cornwallis Condominium  
(File #250-CD-2006-02)**

Moved by Councillors Naresh Bhargava and Glen Grant

**WHEREAS** an application was submitted for Draft Plan Approval of Condominium (Cornwallis Condominium) for the development of two six-unit, two-storey condominiums, located on the north side of First Street between Pitt and Augustus Streets. The property is legally described as Part Lot 17, North Side of First Street, City of Cornwall, now designated as Parts 3,4,5 and 6 on Plan 52R-6744.

**NOW THEREFORE BE IT RESOLVED THAT** the Council enacts that the application dated January 18, 2006, from C. H. Clément Construction Ltd., to develop the condominium on Part of Lot 17, North Side of First Street, as indicated on a Plan by André P. Barrett, O.L.S., dated January 18, 2006, be given draft approval, subject to the satisfaction of staff that conditions contained in Appendix "A" to the Planning Advisory Committee's technical report dated February 15, 2006, have been completed, and furthermore, that the Mayor and Clerk be and are hereby authorized to sign the final version of the Registered Plan upon satisfactory completion of the Condominium Agreement and Draft Plan conditions.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**07-2006 Ontario Transit Vehicle Program Funding**

Moved by Councillors Glen Grant and Leslie O'Shaughnessy

**WHEREAS** the Ministry of Transportation of the Government of Ontario provides up to one-third of eligible capital costs of transit vehicle replacement, expansion and major refurbishment under the 2006 Ontario Transit Vehicle Program; and

**WHEREAS** the City of Cornwall has budgeted for capital costs of transit vehicle replacement and expansion which are eligible for funding under the 2006 Ontario Transit Vehicle Program.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the City of Cornwall understands and agrees that the Ontario Transit Vehicle Program Funding shall be expended in accordance with the set Guidelines and Requirements; and

**NOW THEREFORE BE IT FURTHER RESOLVED THAT** the Council of the Corporation of the City of Cornwall acknowledges and agrees that the Corporation of the City of Cornwall shall be bound by all terms and conditions set out in the Guidelines and Requirements of the Ontario Transit Vehicle Program; and

**NOW THEREFORE BE IT FURTHER RESOLVED THAT** the Council of the Corporation of the City of Cornwall authorizes the Mayor and Manager of Financial Services to sign the requests for 2006 Allocation of Vehicle Program Funding.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**08-2006 Ontario Small Urban Municipalities Conference 2008**

Moved by Councillors Leslie O'Shaughnessy and Joël Côté

**WHEREAS** The Corporation of the City of Cornwall wishes to forward its interest in hosting the 56<sup>th</sup> OSUM Conference and Trade Show scheduled for the year 2008; and

**WHEREAS**, in order to proceed with the necessary application, the Council, by Resolution must provide endorsement that would support the Conference Program and its variety of topics and participants; and

**WHEREAS** The Corporation of the City of Cornwall has successfully hosted a number of conferences in the past and is confident that it can provide the resources and personnel required to bring the OSUM Conference to Cornwall with great success.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of The Corporation of the City of Cornwall fully endorse its application to the OSUM Conference Committee in hosting the 2008 Conference.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**REPORTS from  
UNFINISHED BUSINESS**

None



**COMMUNICATION // REPORTS**

**1. Housing Allowance - Program Take-Up Plan**

Moved by Councillors Korey Kennedy and Perry Lalonde that Council approve the Program Take-Up Plan for the Housing Allowance portion of the Canada-Ontario Affordable Housing Program, giving priority to one-bedroom non-senior applicants pursuant to Report PHS #05-2006 prepared by Debora Daigle, Social Housing Division Manager, under date of March 6, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**2. Corporate Policy - Acting Pay**

Moved by Councillors Leslie O'Shaughnessy and Glen Grant that Council endorse the amended policy pursuant to Report HR #02-2006 prepared by Betty Cousins, Recruitment, Training and Job Development Officer, under date of March 1, 2006.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Against: Councillor Naresh Bhargava

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**3(a) Best Start - Resolution**

Moved by Councillors Perry Lalonde and Joël Côté that Council support a resolution that the Province maintain the waiving of the Municipal contribution for the Best Start Initiative until March 2010 as previously committed pursuant to Report SSS #15-2006 prepared by Monique Gunn, ECE, Division Manager, Child Care Services, under date of March 8, 2006.

A recorded vote on this matter resulted as follows:

For: Councillor Joël Côté

Against: Councillors Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Defeated**

**3(b) Best Start - Resolution**

Moved by Leslie O'Shaughnessy and Glen Grant to refer this matter to the Joint Service Liaison Committee for its recommendation.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**TENDER and REQUEST FOR PROPOSAL BLOCK**

None

**NEW BUSINESS****1(a) Homestead Act**

Moved by Councillors Chris Savard and Glen Grant

**WHEREAS** on March 1, 2006, Erie-Lincoln MPP Tim Hudak introduced a Private Member's Bill at Queen's Park, entitled the Homestead Act, and

**WHEREAS** the Homestead Act, if passed, will cap residential property assessment increases at five percent per year as long as home ownership is maintained; and

**WHEREAS** the Act will also support homeowners who make improvements to their home and provide a property tax reduction for seniors and the disabled; and

**WHEREAS** residential homeowners in the City of Cornwall have experienced an average assessment increase of 9.78%, with many seeing double digit assessment increases; and

**WHEREAS** this Act, if passed, will provide much need predictability and certainty for local homeowners who have been hard hit with large assessment related increases.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the City of Cornwall, by way of this resolution, supports and endorses the Homestead Act; and

**NOW THEREFORE BE IT FURTHER RESOLVED THAT** copies of this resolution be sent to our MPP Jim Brownell, Premier Dalton McGuinty and all Municipal Councils across the province, asking for their support.

A recorded vote on this matter resulted as follows:

For: Councillors Perry Lalonde, Chris Savard and Glen Grant.  
 Against: Councillor Joël Côté, Leslie O'Shaughnessy, Naresh Bhargava, Korey Kennedy and Mayor Phil Poirier  
 Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Defeated**

### **1(b) Homestead Act**

Moved by Leslie O'Shaughnessy and Korey Kennedy that this matter be referred to Administration for report on ramifications and impact that such legislation would have on our community as well as the pro's and con's to the Bill as it pertains to residential assessment in Cornwall.

A recorded vote on this matter resulted as follows:

For: Councillors Glen Grant, Korey Kennedy, Naresh Bhargav, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier  
 Against: Joël Côté  
 Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

### **2. Waterfront Bikepath - Snowmobiles**

Moved by Councillors Chris Savard and Naresh Bhargava

**WHEREAS** the City of Cornwall's Waterfront Development Committee exists to provide advice and recommendations to City Council on Waterfront related issues; and

**WHEREAS** the Committee has recently received complaints and safety concerns from East End residents with respect to a growing problem of snowmobiles traveling at high speeds on the City's bikepath; and

**WHEREAS** it is important to be proactive to identify solutions to this problem prior to the next winter season.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the City of Cornwall ask for an Administrative report outlining options to solve this problem for Council consideration; and

**NOW THEREFORE BE IT FURTHER RESOLVED THAT** copies of this resolution be sent to Chief Dan Parkinson and the Police Services Board asking for their assistance in arriving at a solution.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier  
 Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

Monday, March 13, 2006

**PASSING OF BY-LAWS - Third and Final Reading**

Moved by Councillors Perry Lalonde and Glen Grant that By-laws 054-2006 to 056-2006 (omitting 057-2006) and 058-2006 to 061-2006 inclusive, listed on the Agenda for third reading be taken as read a third time and finally passed.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald

**Motion Carried**

**AD HOC COMMITTEES****NOTICE OF MOTION****UNFINISHED BUSINESS LISTING****CONFIRMING BY-LAW**

Moved by Councillors Naresh Bhargava and Joël Côté that By-law 062-2006 being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, March 13, 2006, having been read a first, second and third time be now taken as read and passed.

A recorded vote on this matter resulted as follows:

For: Councillors Joël Côté, Glen Grant, Naresh Bhargava, Korey Kennedy, Perry Lalonde, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier


Absent: Councillors Jacques Lemire, Denis Moquin and Mark MacDonald


**Motion Carried**

**ADJOURNMENT**

Moved by Councillors Naresh Bhargava and Joël Côté that the Regular Council Meeting of Monday, March 13, 2006, be adjourned at 8:35 p.m.

  
DENISE LABELLE-GÉLINAS  
CITY CLERK

  
PHIL POIRIER  
MAYOR

  
MANON POIRIER  
RECORDING SECRETARY /  
ACTING DEPUTY CLERK