



Minutes Cornwall City Council

Meeting ID: 2013-024
Meeting Date: Mon September 23, 2013 07:00 PM
Location: Council Chambers
Chair: Bob Kilger, Mayor
Prepared By: Helen Finn, City Clerk

Attendance Committee Members:

Bob Kilger, Mayor
Denis Thibault, Councillor
Maurice Dupelle, Councillor
Elaine MacDonald, Councillor
André Rivette, Councillor
Bernadette Clément, Councillor
Glen Grant, Councillor
Gerald E. Samson, Councillor
Syd Gardiner, Councillor
David Murphy, Councillor
Denis Carr, Councillor

Attendance Staff:

Norm Levac, Chief Administrative Officer
Helen Finn, City Clerk
Manon L. Poirier, Deputy Clerk
Maureen Adams, General Manager, Financial Services
Stephen Alexander, General Manager, Planning, Parks and Recreation
John St. Marseille, General Manager, Infrastructure and Municipal Works
Dail Levesque, Manager, Human Resources
Myles Cassidy, Manager, Emergency Medical Services
Norm Quenneville, Manager Glen Stor Dun Lodge
Christine Lefebvre, Division Manager, Parks and Recreation Services
Stephen Rand, Purchasing Supervisor
Tracey Bailey, Accounting Supervisor / Deputy Treasurer
Anne-Marie Fobert-Poirier, Program Coordinator
Paul Scrimshaw, Budget and Cash Co-ordinator

IN-CAMERA SESSION

There were no In-Camera Session held on this date.

INVOCATION

Helen Finn, City Clerk

NATIONAL ANTHEM

Assembly

ROLL CALL

ADDITIONS, DELETIONS OR AMENDMENTS

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to "Communications" at this time.

- 1 Amendments were made to the motion to Postpone the Cornwall Regional Airport Commission Presentation to Council in the Minutes of September 9, 2013,
- 2 Addition of a Notice of Motion, Amendment to Procedural By-law.

DISCLOSURE OF INTEREST

There were no disclosures of interest declared.

COMMITTEE OF THE WHOLE

Motion to go into Committee of the Whole and to **CONSIDER** and **REFER** all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: André Rivette, Councillor
Seconded By: Gerald E. Samson, Councillor

MOTION APPROVED

GENERAL CONSENT

ADOPTION OF MINUTES

Motion to **APPROVE** the following Minutes as amended.

- 1 **September 9, 2013 Cornwall City Council Meeting**
Click for detail --> 

Moved By: Gerald E. Samson, Councillor
Seconded By: Maurice Dupelle

MOTION APPROVED

PRESENTATIONS

1 Draft 10 Year Housing Plan for city of Cornwall & United Counties of Stormont, Dundas & Glengarry

Click for detail --> 

Debora M. Daigle, Manager, Social and Housing Services, presented the draft 10 Year Housing Plan for city of Cornwall & United Counties of Stormont, Dundas & Glengarry with the assistance of Anne-Marie Fobert-Poirier, Program Coordinator.

Motion to **APPROVE** in principle the draft 10 Year Housing Plan for the City of Cornwall & United Counties of Stormont, Dundas & Glengarry.

Moved By: Elaine MacDonald, Councillor
Seconded By: Gerald E. Samson, Councillor

MOTION APPROVED

DELEGATIONS

There were no delegations.

CONSENT/CORRESPONDENCE

1 Proclamation - Child Abuse Prevention Month

This item was moved to Communication item #4 for discussions.

2 Temporary Street Closure - Santa Claus Parade Committee - Red Saturday Activities on November 16, 2013, from 6:00 a.m. to 7:30 p.m. on Pitt Street from Third Street to First Street

This item was moved to Communication item #5 for discussions.

3 Proclamation - United Way of SD&G

Click for detail --> 

Motion to **APPROVE** the following requests:

1. That the United Way flag be flown during the Month of October in support of the United Way Campaign within the S.D.&G. area.
2. That the month of October be further recognized as "United Way Month" within the City of Cornwall.

Moved By: André Rivette, Councillor
Seconded By: Glen Grant, Councillor

MOTION APPROVED

RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION

2013-09-23 Regulation of the Identification and Location of Used Clothing Donation Boxes in Cornwall

Click for detail --> 

WHEREAS donations of used clothing are the starting points for local agencies which operate programs to relieve the effects of poverty and hunger. The Agape Centre, The Salvation Army, Big Brothers and Big Sisters are local agencies which maintain donation boxes; and

WHEREAS the contents of these boxes are sold in local thrift stores and the proceeds of the sales are used to fund services for local people in need, either in soup kitchens or foodbanks or to operate social programs; and

WHEREAS these organisations shop locally for foodstuffs; and

WHEREAS the aforementioned operations are performed on a non-profit basis, to benefit local charities which serve local residents; and

WHEREAS new for-profit groups are installing donations boxes that do not clearly indicate the profit nature of their enterprises nor fund local services; and

WHEREAS these for profit groups compete with long-established local charities, disrupting and diminishing the proceeds of the local operators and the charitable work they perform through local non-profit agencies, for corporate profit; and

WHEREAS these businesses have the resources to mount big campaigns, they are very competitive and can put local non-profits out of business.

NOW THEREFORE BE IT RESOLVED THAT:

Any donation box must clearly identify :

- the name and contact information of the property owner or sponsor of the land on which it is located; and
- the name and contact information of the local agency which maintains it; and
- the organisation, corporation or person that benefits from it; and

That donation boxes not be placed on a land or lot without a principle building; and

That donation boxes not be placed on public property; and

That donation boxes not be placed on any abandoned, closed or disused property, such as parking lots of former businesses, services or factories;

Moved By: Elaine MacDonald, Councillor
Seconded By: Bernadette Clément, Councillor

Motion to **POSTPONE** this matter until such time as Administration has prepared a report regarding draft a By-law to regulate the use of used clothing donation boxes.

Moved By: Bernadette Clément, Councillor
Seconded By: Gerald E. Samson, Councillor

MOTION TO POSTPONE APPROVED

NOTICES OF MOTION

This Notice of Motion was read at this time.

1 Delivery of Agenda

Proposed by: Councillor Maurice Dupelle

Seconded by: Councillor Bernadette Clément

WHEREAS By-law 2012-058, as amended, governs the proceedings of the Council of The Corporation of the City of Cornwall;

WHEREAS, section 9.1.1 of the said By-law calls for the Agenda to be delivered by electronic transmission (e-Genda) to each Member of Council by the Clerk's Department no later than Thursday evening, preceding the scheduled Public Council Meeting;

WHEREAS, section 9.1.1 further calls for the hard copy of the Agenda to be delivered on the preceding Friday;

WHEREAS, the Agenda is composed of an average of 100 to 200 pages of detailed documentation;

WHEREAS, in order to be in a position for Members of Council to make informed decisions, it is imperative that the documentation is reviewed thoroughly;

WHEREAS, once the documentation is reviewed thoroughly, it is often too late to contact administration to obtain clarification, to pose questions and discuss concerns or even to hear from the public; and

WHEREAS it is imperative that Members of Council be given the time and opportunity to review, research, question and answer various matters prior to making informed decisions.

NOW THEREFORE BE IT RESOLVED, that By-law 2012-058 be amended as follows:

That section 9.1.1 of the said By-law call for the Agenda to be delivered by electronic transmission to each Member of Council by the Clerk's Department on the Thursday one and one-half weeks prior to a regularly scheduled Council Meeting; and

That section 9.1.1 of the said By-law further call for the hard copy of the Agenda to be physically delivered to each Member of Council, at home, work or other destination, pursuant to the Member of Council's preference, on the Friday, one and one half weeks prior to a regular scheduled Council Meeting.

UNFINISHED BUSINESS REPORTS

There were no Reports from Unfinished Business.

COMMUNICATIONS / REPORTS

1 Elected Officials Expense Statements for the period June 1 - August 31, 2013

Click for detail --> 

Motion to **APPROVE** the Statement of Expenses for Elected Officials for the period ending August 31, 2013.

Moved By: Maurice Dupelle, Councillor
Seconded By: André Rivette, Councillor

MOTION APPROVED

2 River Kings Agreement/ Change of Ownership

Click for detail --> 

Motion to **AUTHORIZE** the change to the current lease agreement with the Cornwall River Kings to reflect the new ownership group including Mr David Small, Mr. Gokan Karakus, Mr. Kevin Champagne and Mr. Cory Linthorne, the new numbered company 2388137 Ontario Inc. The terms and conditions remain the same until the end of the agreement in April 2015.

Moved By: Glen Grant, Councillor
Seconded By: David Murphy, Councillor

MOTION APPROVED

3 Preliminary Budget Planning 2014

Click for detail --> 

Motion to **RECEIVE** Report 2013-021-FI in order to table the discussion at a special Council meeting with a date that is still to be determined.

Moved By: Syd Gardiner, Councillor
Seconded By: André Rivette, Councillor

MOTION APPROVED

A Special Council Meeting has been called for Monday, September 30, at 5:00 p.m. in the Council Chambers at City Hall, 360 Pitt Street.

4 Proclamation - Child Abuse Prevention Month

Click for detail --> 

This matter was moved from Consent Item #1 for discussion.

Motion to **PROCLAIM** the month of October, 2013, as "Child Abuse Prevention Month" in the City of Cornwall.

Moved By: Bernadette Clément, Councillor
Seconded By: David Murphy, Councillor

MOTION APPROVED

5 Temporary Street Closure - Santa Claus Parade Committee - Red Saturday Activities on November 16, 2013, from 6:00 a.m. to 7:30 p.m. on Pitt Street from Third Street to First Street

Click for detail --> 

This matter was moved from Consent Item #2 for discussion.

Motion to ENDORSE a request by the "Santa Claus Parade Committee' for a temporary street closure in order to allow for Red Saturday, scheduled for Saturday, November 16, 2013, from 6:00 a.m. to 7:30 p.m. on Pitt Street from Third Street to First Street and details as provided within this report.


Moved By: André Rivette, Councillor

Seconded By: Bernadette Clément, Councillor

MOTION APPROVED

TENDERS AND REQUESTS FOR PROPOSALS

1 Tender No. 13-T50 Supply of Fleet Vans & Service for 48 Month Lease Period

Click for detail --> 

(a) Motion to **AWARD** Tender 13-T50 to Bennett Fleet Leasing, a Division of Oxford Leaseway Ltd. from London, Ontario, at the total bid price of \$292,462.08 (net cost to the Corporation - \$263,371.16) being the best bid meeting the tender specifications.

(b) Models that will be supplied from Bennett Fleet Leasing for this lease agreement will be the Dodge Caravan SXT, which is the updated version of the City's current units and the GMC 2500 Passenger Van, which is a well proven unit in our application.

Moved By: Denis Thibault, Councillor

Seconded By: André Rivette, Councillor

MOTION APPROVED

2 Tender No. 13-T49 Purchase of Two (2) Midsize Sedans and Two (2) Compact Cars

Click for detail --> 

(a) Motion to **AWARD** Item # 1 under Plan #2 considering trade of City Unit # 17 and Item # 2 under Plan # 1 of Tender 13-T49 to Miller Hughes Ford Sales Ltd from Cornwall, Ontario, at the total bid price of \$85,220.08 (net cost to the Corporation - \$76,743.32) being the best bid meeting the tender specifications. The Mid-size Sedans are Ford Fusion models and the Compact Cars are Ford Focus models.


(b) City Unit # 14 was not traded as part of Plan # 2 due to a higher value obtained in Tender 13-T54 for the Sale of Surplus Vehicles and Equipment.

Moved By: André Rivette, Councillor

Seconded By: Gerald E. Samson, Councillor

MOTION APPROVED

3 Tender No. 13-T52 Purchase of Two (2) Tractor/Mowers Complete with Attachments

Click for detail --> 

Motion to **AWARD** Plan #2 of Tender 13-T52 to Reis Equipment Center from Winchester, Ontario, at the total bid price of \$79,879.70 (net cost to the Corporation - \$71,934.14) being the best bid meeting the tender specifications.

Moved By: Denis Thibault, Councillor

Seconded By: André Rivette, Councillor

MOTION APPROVED

4 Tender No. 13-T51 Purchase of One (1) Self-Propelled Turf Sweeper

Click for detail --> 

Motion to **AWARD** Plan #2 of Tender 13-T51 to G.C. Duke Equipment Ltd. from Burlington, Ontario, at the total bid price of \$44,522.00 (net cost to the Corporation - \$40,093.44) being the best bid meeting the tender specifications.

Moved By: André Rivette, Councillor

Seconded By: Glen Grant, Councillor

MOTION APPROVED

5 Tender No. 13-T53 Purchase of One (1) Four-Wheel Drive Articulating Tractor c/w Specified Attachments

Click for detail --> 

Motion to **AWARD**:

(a) Plan # 1 of Tender 13-T53 to Joe Johnson Equipment Inc. from Ottawa, Ontario, at the total bid price of \$133,558.32 (net cost to the Corporation - \$120,273.40) being the best bid meeting the tender specifications; and

(b) Although this Tender specified the purchase of one (1) Four-Wheel Drive Articulating Tractor complete with Specified Attachments, Municipal Works is recommending the purchase of one (1) additional tractor and selected attachments (all attachments excluding the Rotary Mower).

(c) That Plan # 1 of Tender 13-T53 be awarded to Joe Johnson Equipment Inc. from Ottawa, Ontario, for One (1) additional Four-Wheel Drive Articulating Tractor complete with Selected Attachments (excluding the Rotary Mower) at the price of 115,704.31 (net cost to the Corporation - \$104,195.32), being the best bid meeting the tender specifications.


(d) That Council approve using the surplus funds from the 2013 Municipal Works Capital Budget for the purchase of equipment and vehicles. The planned purchase of a sidewalk tractor, as per the 2014 Capital would be eliminated, reducing our borrowing requirement in 2014 by \$152,000.

Moved By: André Rivette, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION APPROVED

6 Tender No. 13-T56 Purchase of One (1) Tandem Axle Truck c/w Dump Box

Click for detail --> 

Motion to **AWARD** Plan #2 of Tender 13-T56 to Tallman Truck Centre Ltd. from Cornwall, Ontario, at the total bid price of Option 3 \$113,401.81 (net cost to the Corporation - \$102,121.84) being the best bid value of the four low bids submitted by this supplier meeting the tender specifications .

Moved By: André Rivette, Councillor

Seconded By: Denis Thibault, Councillor

MOTION APPROVED

7 Tender No. 13-T54 Sale of Surplus Vehicles/Equipment

Click for detail --> 

Motion to **AWARD** Tender 13-T54 as follows:

(a) Items # 1, 8, 9, 12, 14 and 15 be awarded to D. Zoppas Construction, Martintown, ON - offered price of \$3,141.00 (excluding HST)

(b) Item # 4, 10, 11 and 13 be awarded to David Brown Construction, Ingleside, ON - offered price of \$4,750.00 (excluding HST)

(c) The following items will be used as trade-in on acquisition Tenders:

Item # 2 will be recommended for award as part of Tender No. 13-T49

Item # 3 will be recommended for award as part of Tender No. 13-T56

Item # 5 will be recommended for award as part of Tender No. 13-T52

Item # 6 will be recommended for award as part of Tender No. 13-T52

Item # 7 will be recommended for award as part of Tender No. 13-T51

Moved By: André Rivette, Councillor

Seconded By: Denis Thibault, Councillor

MOTION APPROVED

8 Tender No. 13-T48 City Snow Management Facility and Various Road Construction

Click for detail --> 

Motion to **AWARD** Tender 13-T48 to Malyon Excavation Ltd., from Cornwall, Ontario, at the total bid price of \$1,584,011.98 (net cost to the Corporation - \$1,426,451.84) being the best bid meeting the tender specifications.

Moved By: Gerald E. Samson, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION APPROVED

9 Tender No. 13-T59 Lamoureux Park Event Power Upgrade

Click for detail --> 

(a) Motion to **AWARD** Tender 13-T59 to Laurier Electric Limited, Cornwall, Ontario, at the total bid price of \$111,041.91 (net cost to the Corporation - \$99,996.68) being the best bid meeting the tender specifications.


(b) The Corporation will also require the use of the provisional item for this project at a net cost to the Corporation of \$8,140.80. The total cost to the Corporation for the award of this phase of the project is \$108,137.48.

Moved By: Denis Carr, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION APPROVED

10 Request for Proposal 13-P06 Preparation of Comprehensive Deployment Review for the Cornwall and SD&G Emergency Medical Services

Click for detail --> 

Motion to **AWARD**

(a) RFP 13-P06 to ORH Limited, from Reading Berkshire, UK at the total bid price of \$29,521.25 (net cost to the Corporation - \$26,584.80) being the best bid meeting the specifications.

(b) That funds from the EMS Reserve be used for this project in the amount of \$6,584.80.

Moved By: Denis Carr, Councillor
Seconded By: André Rivette, Councillor

MOTION APPROVED

NEW BUSINESS

There were no New Business motions.


PASSING OF BY-LAWS

Motion to **APPROVE** By-laws 2013-179 to 2013-189 inclusive, listed on the Agenda:

2013-179 A By-law to authorize The Corporation of the City of Cornwall to register liens and to provide and subsequently administer municipal funds to the identified home owners under the Renaissance Housing Renovations Program

Click for detail --> 

EXPL-2013-179 Explanation of Purpose and Effect for Renaissance Housing Rehabilitation Program Applications By-law 2013-179

Click for detail --> 

2013-180 A By-Law to authorize The Corporation of the City of Cornwall to discharge its Lien under the Renaissance Housing Renovations Program (RHRP)

Click for detail --> 


EXPL-2013-180 Explanation of Purpose and Effect for discharge of liens for the Renaissance Housing Renovations Program (RHRP)

Click for detail --> 

2013-181 A By-Law to authorize The Corporation of the City of Cornwall for a discharge on a property for it's Lien under the Heart of the City CIP (HOTC)

Click for detail --> 

EXP-2013-181 Explanation of Purpose and Effect for a discharge for a lien for the Heart of the City CIP (HOTC)

Click for detail --> 


2013-182 A By-law to enter into a Lease Agreement with the Social and Housing Services Department for the lease of office space for Social and Housing located at 340 Pitt Street, Cornwall, Ontario.

Click for detail --> 

2013-183 A By-law to allow the temporary closing of Prince Arthur Street for the demolition of a triplex situated on the corner of Prince Arthur and First Street.

Click for detail --> 


EXPL-2013-183 Explanatory Note to Bylaw 2013-183 to temporary close Prince Arthur for demolition of triplex

Click for detail --> 


2013-184 A By-law to amend the Traffic & Parking By-law 069-1989, Schedule XVII, Traffic Control Signals on Brookdale Avenue and Water Street.

Click for detail --> 

2013-185 A By-law to amend the Traffic & Parking By-law 069-1989, Schedule XI, Designated One-Way Streets.

Click for detail --> 

2013-186 By-law amending By-law 2013-166, by amending the appointments of Members of Council to act in the place and stead of the Head of Council for the months of November and December 2013

Click for detail --> 

2013-187 A By-law to amend By-law 2013-138 authorizing the City to enter into a lease agreement with a new ownership group for the Cornwall River Kings.

Click for detail --> 

2013-188 A By-law to appoint a Property Standards Officer and By-law Enforcement Officer for the Corporation of the City of Cornwall

Click for detail --> 

2013-189 A By-law to enter into a Release Agreement for Cornwall South Investments Limited only for any contaminants under Municipal lands.

Click for detail --> 

EXP-2013-189 Explanatory Note to By-law 2013-189 to provide background information to Council in consideration of the By-law authorizing the Mayor and Clerk to enter into a release agreement for Cornwall South Investments Limited only for any contaminants under Municipal lands

Click for detail --> 

Moved By: Maurice Dupelle, Councillor

Seconded By: Gerald E. Samson, Councillor

MOTION APPROVED

REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL

1. Councillor Syd Gardiner reported on a new partnership between the EOHU and Akwasasne
2. Councillor André Rivette spoke on the Deployment Review for the Cornwall and SD&G Emergency Medical Services
3. Councillor Bernadette Clément updated Council on recent events at the Glen Stor Dun Lodge.
4. Councillor Dupelle updated Council on the start of the Cornwall Youth Advisory Committee

5. Councillor Denis Carr updated Council on a Property Standards issue.
6. Mayor Bob Kilger reported on a recent event with the Shriner's association

NOTICES OF MOTION

A Notice of Motion was read earlier in the meeting.

PENDING BUSINESS LISTING

The Pending Business Listing was presented and no discussion ensued.

1 Pending Business Listing for Monday, September 23, 2013

Click for detail --> 

Motion to **RECEIVE** the Pending Business Listing for Monday, September 23, 2013.

Moved By: Maurice Dupelle, Councillor
Seconded By: David Murphy, Councillor

MOTION APPROVED

CONFIRMING BY-LAW

Motion to **APPROVE** By-law 2013-190, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, September 23, 2013.

2013-190 Confirming By-law for September 23, 2013 (Meeting #2013-024)

Click for detail --> 

Moved By: Bernadette Clément, Councillor
Seconded By: Syd Gardiner, Councillor

MOTION APPROVED

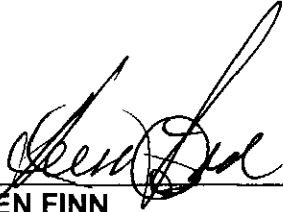
ADJOURNMENT

Motion to **ADJOURN** the Public Meeting of Council at 8:55 p.m.

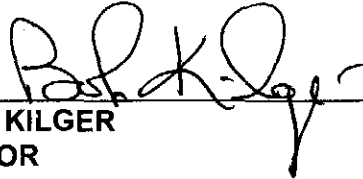
Moved By: Denis Thibault, Councillor
Seconded By: Maurice Dupelle, Councillor

MOTION APPROVED

The next regular public meeting of Council is to be held on Tuesday, October 15, 2013.



HELEN FINN
CITY CLERK



BOB KILGER
MAYOR

