

Minutes

Planning Advisory and Hearing Committee

Meeting ID: 2018-06
Meeting Date: Mon October 15, 2018 05:00 PM
Location: City Hall Council Chambers, 360 Pitt Street, Cornwall, Ontario, K6J 3P9
Chair: Maurice Dupelle, Councillor
Prepared By: Ely Daniels, Administrative Assistant

Planning Advisory and Hearing Committee

Attendance Committee Members:

Leslie O'Shaughnessy, Mayor
Andre Rivette, Councillor
Bernadette Clement, Councillor
David Murphy, Councillor
Elaine MacDonald, Councillor
Maurice Dupelle, Councillor
Carilyne Hébert, Councillor
Claude E. McIntosh, Councillor
Justin Towndale, Councillor
Mark A. MacDonald, Councillor
Denis Carr, Councillor
Ron Symington, Lay Member

Attendance Staff:

Dana McLean, Development Coordinator
Ely Daniels, Administrative Assistant
Mary Joyce-Smith, Division Manager, Planning

Regrets:

Jack Lindsay, Lay Member

Attendance Media:

None

Attendance Public:

One gallery member was present.

WELCOME AND CALL MEETING TO ORDER BY CHAIRMAN:

Chair Maurice Dupelle called the meeting to order at 5:00 p.m.

ROLL CALL:

Roll Call was conducted by Recording Secretary, Ely Daniels.

ADOPTION OF THE AGENDA - ADDITIONS AND DELETIONS:

As there were no additions or deletions, the Agenda was approved as presented.

Moved By: Bernadette Clément, Councillor
Seconded By: Leslie O'Shaughnessy, Mayor

Motion Carried

ADOPTION OF THE MINUTES:

1 July 16, 2018 Planning Advisory and Hearing Committee Meeting

Click for detail --> 

That the Minutes of the Planning Advisory and Hearing Committee Meeting # 2018-05 of Monday, July 16, 2018 be approved as presented.

Moved By: Elaine MacDonald, Councillor
Seconded By: Ron Symington, Lay Member

Motion Carried

DECLARATION OF CONFLICT OF INTEREST:

None

BUSINESS ARISING FROM THE MINUTES:

None

PRESENTATION(S):

There were no presentations.

REVIEW OF PUBLIC NOTICE REQUIREMENTS BY PAC SECRETARY:

PAC Secretary Mary Joyce-Smith advised there was no public notice required since there were no public meeting items under the Planning Act.

PUBLIC MEETING ITEM(S) - PUBLIC HEARING:

N/A

PAC DISCUSSION OF PUBLIC MEETING ITEM(S):

N/A

OTHER / NEW BUSINESS:

PAC Secretary Mary Joyce-Smith advised that the following are a series of items with respect to CPPEG Recommendations which Dana McLean will present. PAC will vote on them in one motion at the end of her presentation.

Dana McLean reviewed her PowerPoint presentation on the following matters:

**1 CPPEG Recommendation August 2, 2018 HOTC#2009-15 Addendum
257 Pitt St**

Click for detail --> 

Development Coordinator, Dana McLean advised this was an application by 374413 Ontario Inc at 257 Pitt St for HOTC funding assistance in an amount up to \$5,490 to assist with funds as an interest free loan for resurfacing of the rear parking area.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2009-15 Addendum funding request by 1374413 Ontario Inc at 257 Pitt St, be accepted as follows:

Program 7 - Parking & Landscape Enhancement Program - \$5,490

Program 5 - Municipal Planning/Development Fees Grant- Actuals

Program 6 - Discretionary Municipal Tipping Fees Grant - Actuals

**2 CPPEG Recommendation October 4, 2018 HOTC#2018-06 123-125 Pitt
St**

Click for detail --> 

Development Coordinator, Dana McLean advised this was an application by Liu Traditional Chinese Medicine Professional at 123-125 Pitt St for HOTC funding assistance in an amount up to \$5,000 to assist with funds for the replacement of windows for energy efficiency.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2018-06 funding request by Liu Traditional Chinese Medicine Professional at 123-125 Pitt St, be accepted as follows:

Program 4 - Facade Improvement Grant - \$5,000

Program 5 - Municipal Planning/Development Fees Grant- Actuals

Program 6 - Discretionary Municipal Tipping Fees Grant - Actuals

3 CPPEG Recommendation October 4, 2018 HOTC#2018-07 165 Montreal Rd

Click for detail --> 

Development Coordinator, Dana McLean advised this was an application by 2642200 Ontario Inc at 165 Montreal Rd for HOTC funding assistance in an amount up to \$7,500 to assist with funds for the Architectural/Engineering plans required for the submission of a building permit as per OBC.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2018-07 funding request by 2642200 Ontario Inc at 165 Montreal Rd, be accepted as follows:

Program 3 - Project Design Grant - \$7,500

Program 5 - Municipal Planning/Development Fees Grant- Actuals

Program 6 - Discretionary Municipal Tipping Fees Grant - Actuals

4 CPPEG Recommendation October 4, 2018 HOTC#2010-37 Addendum 507-519 Montreal Rd

Click for detail --> 

Development Coordinator, Dana McLean advised this was an application by Paul Giroux at 507-519 Montreal Rd for HOTC funding assistance in an amount up to \$11,300 to assist with funds with a new exterior stairway and entrance for the residential units.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2010-37 Addendum funding request by Paul Giroux at 507-519 Montreal Rd, be accepted as follows:

Program 3 - Project Design Grant - \$1,300

Program 4 - Facade Improvement Grant - \$10,000

Program 5 - Municipal Planning/Development Fees Grant- Actuals

Program 6 - Discretionary Municipal Tipping Fees Grant - Actuals

Following a brief discussion,

There was a motion that PAC approve the aforementioned four CPPEG recommendations as presented, and recommend same to Council.

Moved By: Bernadette Clément, Councillor
Seconded By: Elaine MacDonald, Councillor

Carried

Following a further brief discussion with respect to the application at 257 Pitt Street for HOTC funding assistance in an amount up to \$5,490 to assist with funds as an interest free loan for resurfacing of the rear parking area,

There was a motion that a separate report be prepared for Council's approval recommending that the city repairs its' fence and cleans up the area along the laneway at the same time that the parking lot is being reconstructed.

Moved By: Denis Carr, Councillor
Seconded By: André Rivette, Councillor

Motion Carried

INFORMATION:

PAC Secretary Mary Joyce-Smith stated that the last item not mentioned in the Agenda is the release of the most recent Data Book (2018); a copy of which was provided to all PAC members. She expressed her gratitude towards Planning summer student, Kaveen Fernando for his diligent work in compiling the data. She added that the book is generally used for demographics and different types of trends, and that although it seems to be the same format annually, it is still a valuable and important document which receives positive feedback from its' varied users.

NEXT SCHEDULED MEETING:

PAC Chairman Maurice Dupelle advised that Monday, November 19th, 2018 is the next tentative PAC Meeting date.

PAC Secretary Mary Joyce-Smith advised that due to the upcoming elections and having received no public meeting items as of yet, there will not likely be another PAC meeting until January 2019.

ADJOURNMENT:

On behalf of Administration, PAC Secretary Mary Joyce-Smith thanked the Planning Advisory Committee for their four years of fine service, perspective, and respectful debate with Staff.

PAC Chair Maurice Dupelle expressed his gratitude towards his colleagues, and thanked staff of the Planning Department for their service. He stated that Chairing the Committee has been a great experience and is looking forward to the future. He then proceeded to adjourn the meeting.

That the meeting be adjourned at 5:40 PM.

Moved By: Carilyne Hébert, Councillor
Seconded By: Ron Symington, Lay Member

Motion Carried

That the Minutes of the Planning Advisory and Hearing Committee Meeting (No.) of Monday, October 15, 2018 be approved as presented.

Moved By: Bernadette Clement, Mayor
Seconded By: Todd Bennett, Councillor

MOTION APPROVED