

Minutes

Planning Advisory and Hearing Committee

Meeting ID: 2020-02
Meeting Date: Mon March 16, 2020 07:00 PM
Location: City Hall Council Chambers, 360 Pitt Street, Cornwall, Ontario, K6J 3P9
Chair: Elaine MacDonald, Councillor
Prepared By: Ely Daniels, Administrative Assistant

The Planning Advisory & Hearing Committee Meeting

Attendance Committee Members:

Elaine MacDonald, Councillor
Carilyne Hébert, Councillor
Claude E. McIntosh, Councillor
Justin Towndale, Councillor
Glen Grant, Councillor
Syd Gardiner, Councillor
Todd Bennett, Councillor

Attendance Staff:

Mary Joyce-Smith, Division Manager, Planning
Maureen Adams, Chief Administrative Officer
Tracey Bailey, General Manager, Financial Services

Regrets:

Bernadette Clement, Mayor
Maurice Dupelle, Councillor
Dean Hollingsworth, Councillor
Eric Bergeron, Councillor

Attendance Media:

None

Attendance Public:

As necessary measures are taken against the spread of COVID-19, the Council Chamber was closed to the public.

Welcome and Call Meeting to Order by Chairman:

Chair Elaine MacDonald called the meeting to order at 7:00 PM.

Roll Call:

Roll call was conducted by Chief Administrative Officer Maureen Adams.

Adoption of the Agenda - Additions and Deletions:

Motion to adopt the Agenda as presented.

Moved By: Glen Grant, Councillor
Seconded By: Ron Symington, Lay Member

Motion Carried

Adoption of the Minutes:

Motion to endorse the following Minutes as presented.

Moved By: Syd Gardiner, Councillor
Seconded By: Glen Grant, Councillor

1 January 20, 2020 Planning Advisory and Hearing Committee Meeting

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Motion Carried

Declaration of Conflict of Interest:

None

Business Arising from the Minutes:

None

Presentation(s):

None

Review of Public Notice Requirements by PAC Secretary:

PAC Secretary Mary Joyce-Smith advised that there were no public meeting items to be considered by PAC.

Public Meeting Item(s) - Public Hearing:

None

PAC Discussion of Public Meeting Item(s):

None

Other / New Business:

PAC Secretary Mary Joyce-Smith advised that the Chief Administrative Officer Maureen Adams would provide a brief presentation on the following (6) funding applications related to CPPEG items for PAC discussion and final recommendation to Council.

1 CPPEG Recommendation February 27, 2020 HOTC#2020-01 116 Pitt St

Click for detail --> 

This is an application by 11651633 Canada Inc. at 116 Pitt Street for HOTC funding assistance in an amount up to \$3,000. This request for funding is for design fees to submit drawings for building permits for the renovations of the commercial unit.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2020-01 funding request by 11651633 Canada Inc. at 116 Pitt Street, be accepted as follows:

Program 3 - Project Design Grant - \$3,000

2 CPPEG Recommendation February 27, 2020 HOTC#2020-02 780 Sydney St

Click for detail --> 

This is an application by Wesleyan Church of Canada at 780 Sydney Street for HOTC funding assistance in an amount up to \$22,000. This request for funding is for design fees for site work and building restoration.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2020-02 funding request by Wesleyan Church of Canada at 780 Sydney Street, be accepted as follows:

Program 2 - Building Restoration & Improvement - \$18,000 (interest free loan)

Program 3 - Project Design Grant - \$4,000

A question with respect to the tax relief for the Wesleyan Church was directed to the CFO.

Chief Financial Officer Tracey Bailey replied that she would research it and provide an answer to PAC.

3 CPPEG Recommendation February 27, 2020 HOTC#2020-03 134 Montreal Rd

Click for detail --> 

This is an application by 1943217 Ontario Inc. at 134 Montreal Road for HOTC funding assistance in an amount up to \$7,500. This request for funding is for design fees to submit drawings for building permits for the renovations to convert to residential units.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2020-03 funding request by 1943217 Ontario Inc. at 134 Montreal Road, be accepted as follows:

Program 3 - Project Design Grant - \$7,500

4 CPPEG Recommendation February 27, 2020 HOTC#2020-04 145 Pitt St

Click for detail --> 

This is an application by Elizabeth & Christopher Nurse at 145 Pitt Street for HOTC funding assistance in an amount up to \$5,400. This request for funding is for design fees to submit drawings for building permits for the renovations of the commercial unit.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2020-04 funding request by Elizabeth & Christopher Nurse at 145 Pitt Street, be accepted as follows:

Program 3 - Project Design Grant - \$5,400

5 CPPEG Recommendation February 27, 2020 HOTC#2020-05 117-119 Montreal Rd

Click for detail --> 

This is an application by Robert & Michelle Chesebro at 117 - 119 Montreal Road for HOTC funding assistance in an amount up to \$3,000. This request for funding is for design fees to submit drawings for building permits for the renovations of the commercial and residential units.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2020-05 funding request by Robert & Michelle Chesebro at 117-119 Montreal Road, be accepted as follows:

Program 3 - Project Design Grant - \$3,000

6 CPPEG Recommendation February 27, 2020 HOTC#2020-06 115 Sydney St

Click for detail --> 

This is an application by 1943217 Ontario Inc. at 115 Sydney Street for HOTC funding assistance in an amount up to \$7,500. This request for funding is for design fees to submit drawings for building permits for a new multi-storey residential building.

Following a review by CPPEG, it was moved to recommend to PAC:

That HOTC#2020-06 funding request by 1943217 Ontario Inc. at 115 Sydney Street, be accepted as follows:

Program 3 - Project Design Grant - \$7,500

Following a further brief discussion by the PAC, the following motion was made:

That recommended CPPEG items # 1 through #6 be approved and endorsed by the PAC, as proposed, and recommend same to Council.

Moved By: Glen Grant, Councillor

Seconded By: Todd Bennett, Councillor

Motion Carried

Information:

PAC Secretary Mary Joyce-Smith advised that as the Municipality continues to take necessary measures against the spread of COVID-19, the Public Open House scheduled for April 1st, 2020 regarding the update of the Comprehensive

Zoning By-law has been postponed. She added that PAC members and stakeholders would be notified once a new date is determined.

Next Scheduled Meeting:

PAC Secretary Mary Joyce-Smith advised that the next scheduled PAC meeting of Monday, April 20th, 2020 has also been cancelled until normal operations resume.

Adjournment:

Motion to adjourn the meeting of PAC at 7:45 PM.

Moved By: Syd Gardiner, Councillor

Seconded By: Carilyne Hébert, Councillor

Motion Carried

Elaine MacDonald, Chair