

# Minutes

## Planning Advisory and Hearing Committee

**Meeting ID:** 2015-08  
**Meeting Date:** Mon November 16, 2015 07:00 PM  
**Location:** City Hall Council Chambers, 360 Pitt Street, Cornwall, Ontario,  
K6J 3P9  
**Chair:** Maurice Dupelle, Councillor  
**Prepared By:** Ely Daniels, Administrative Assistant

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**Attendance Committee Members:**

Leslie O'Shaughnessy, Mayor  
Andre Rivette, Councillor  
Bernadette Clement, Councillor  
Elaine MacDonald, Councillor  
Maurice Dupelle, Councillor  
Carilyne Hébert, Councillor  
Claude E. McIntosh, Councillor  
Justin Towndale, Councillor  
Mark A. MacDonald, Councillor  
Denis Carr, Councillor

**Attendance Staff:**

Dana McLean, Programs Coordinator Planning  
Division  
Ely Daniels, Administrative Assistant  
Ken Bedford, Supervisor, Planning Division

**Regrets:**

David Murphy, Councillor

**Attendance Media:**

**Greg Peerenboom, Cornwall Standard Freeholder**

**Attendance Public:**

**There were no members of the public present.**

**WELCOME AND CALL MEETING TO ORDER BY CHAIRMAN:**

Chair Maurice Dupelle called the meeting to order at 7:00 PM.

**ROLL CALL:**

Roll Call was conducted by the Recording Secretary.

**ADOPTION OF THE AGENDA - ADDITIONS AND DELETIONS:**

As there were no additions or deletions, the Agenda was approved as presented.

Moved By: Leslie O'Shaughnessy, Mayor  
Seconded By: Andre Rivette, Councillor

**MOTION CARRIED**

**ADOPTION OF THE MINUTES:**

**1 September 21, 2015 Planning Advisory and Hearing Committee Meeting**

Click for detail --> 

That the Minutes of the Planning Advisory and Hearing Committee Meeting (No. 2015-07) of Monday, September 21, 2015 be approved as presented.

Moved By: Claude E. McIntosh, Councillor  
Seconded By: Carilyne Hébert, Councillor

**MOTION CARRIED**

**DECLARATION OF CONFLICT OF INTEREST:**

Councillor Denis Carr declared his involvement as Program Coordinator for Heart of the City and advised he would not vote on any of the CPPEG items.

Councillor Elaine MacDonald declared she is a member of the CPPEG and that she would vote on the CPPEG items.

**BUSINESS ARISING FROM THE MINUTES:**

None

**PRESENTATION(S):**

There were no presentations.

**REVIEW OF PUBLIC NOTICE REQUIREMENTS BY PAC SECRETARY:**

There was no public notice required since there were no public meeting items under the Planning Act.

**PUBLIC MEETING ITEM(S) - PUBLIC HEARING:**

There were no public meeting items scheduled.

**PAC DISCUSSION OF PUBLIC MEETING ITEM(S):**

N/A

**OTHER / NEW BUSINESS:**

PAC Secretary Ken Bedford advised that the following are a series of items with respect to CPPEG Recommendations which Dana McLean will present. PAC will vote on them in one motion at the end of her presentation.

Dana McLean reviewed her PowerPoint Presentation on the following matters:

**1 CPPEG Recommendation October 8, 2015 HOTC#2015-14 5-7 Third St E**

Click for detail --> 

Dana McLean advised that this was an application by Jerome MacDonell at 5-7 Third Street East for HOTC funding assistance in an amount up to \$15,755 to help support an upgrade and renovation to the existing building facade for commercial leasing.

It was recommended:

That HOTC#2015-14 funding request by Jerome MacDonell at 5-7 Third Street East, be approved as follows:

Program 2: Building Restoration & Improvement Program - \$5,755  
Program 4: Facade Improvement and Sign Grant - \$10,000  
Program 5: Municipal Planning/Development Fees Grant - actual  
Program 6: Discretionary Municipal Tipping Fees Grant - actual

## **2 CPPEG Recommendation October 8, 2015 HOTC#2015-15 130 Pitt St**

Click for detail --> 

Dana McLean advised that this was an application by Eric Charron at 130 Pitt Street for HOTC funding assistance in an amount up to \$3,500 to help support design drawings to be submitted for a building permit as per the Ontario Building Code requirements.

It was recommended:

That HOTC#2015-15 funding request by Eric Charron at 130 Pitt Street, be approved as follows:

Program 3: Project Design Grant

Program 5: Municipal Planning/Development Fees Grant - actual

Program 6: Discretionary Municipal Tipping Fees Grant - actual

## **3 CPPEG Recommendation October 8, 2015 HOTC#2015-16 249 Pitt St**

Click for detail --> 

Dana McLean advised that this was an application by Eric Charron at 249 Pitt Street for HOTC funding assistance in an amount up to \$7,500 to help support design drawings required for building permits as per the Ontario Building Code requirements.

It was recommended:

That HOTC#2015-16 funding request by Eric Charron at 249 Pitt Street, be approved as follows:

Program 3: Project Design Grant - \$7,500

Program 5: Municipal Planning/Development Fees Grant - actual

Program 6: Discretionary Municipal Tipping Fees Grant - actual

## **4 CPPEG Recommendation October 8, 2015 HOTC#2015-17 119 Sydney St**

Click for detail --> 

Dana McLean advised that this was an application by 1727846 Ontario Inc. located at 119 Sydney Street for HOTC funding assistance in an amount up to \$49,500 to help support an upgrade and renovation to the existing building facade for commercial leasing.

It was recommended:

That HOTC#2015-17 funding request by 1727846 Ontario Inc. at 119 Sydney Street, be approved as follows:

Program 2: Building Restoration & Improvement Program - \$30,000

Program 3: Project Design Grant - \$7,500

Program 4: Facade Improvement and Sign Grant - \$12,000

Program 5: Municipal Planning/Development Fees Grant - actual

Program 6: Discretionary Municipal Tipping Fees Grant - actual

**5 CPPEG Recommendation October 8, 2015 HOTC#2013-13 Addendum  
806 Pitt St**

Click for detail --> 

Dana McLean advised that this was an application by Dr. Steven Deneka at 806 Pitt Street for HOTC Addendum funding assistance in an amount up to \$25,000 to help support an interest free loan for a new parking lot to the south of the building.

It was recommended:

That HOTC#2013-13 addendum funding request by Dr. Steven Deneka at 806 Pitt Street, be approved as follows:

Program 5: Municipal Planning/Development Fees Grant - actual

Program 6: Discretionary Municipal Tipping Fees Grant - actual

Program 7: Parking and Landscape Enhancement Program - \$25,000

**6 CPPEG Recommendation October 8, 2015 HOTC#2015-08 Addendum  
322 Second St W**

Click for detail --> 

Dana McLean advised that this was an application by 2428457 Ontario Inc. at 322 Second Street West for HOTC funding assistance in an amount up to \$3,325 to help support facade improvements and roof repair.

It was recommended:

That HOTC#2015-08 Addendum funding request by 2428457 Ontario Inc. at 322 Second Street West be approved as follows:

Program 2: Building Restoration & Improvement Program - \$525  
Program 4: Facade Improvement and Sign Grant - \$2,800  
Program 5: Municipal Planning/Development Fees Grant - actual  
Program 6: Discretionary Municipal Tipping Fees Grant - actual

## **7 CPPEG Recommendation October 8, 2015 HOTC#2012-11 Addendum 540 Cumberland St**

Click for detail --> 

Dana McLean advised that this was an application by the Cornwall Cemetery Inc. located at 540 Cumberland for HOTC funding assistance for \$1,450 for a new freestanding sign.

It was recommended:

That HOTC#2012-11 addendum funding request by the Cornwall Cemetery at 540 Cumberland, be denied as this specific request for a sign does not meet the rehabilitation requirements of the Heart of the City CIP.

## **8 CPPEG Recommendation November 5, 2015 HOTC#2015-18 119 Marlborough St N**

Click for detail --> 

Dana McLean advised that this was an application by Bashir Janjua at 119 Marlborough Street North for HOTC funding assistance in an amount up to \$6,486 to help support facade improvements and design fees required for a building permit submission under the Ontario Building Code.

It was recommended:

That HOTC#2015-18 funding request by Bashir Janjua at 119 Marlborough Street North, be approved as follows:

Program 3: Project Design Fees Grant - \$1,000  
Program 4: Facade Improvement & Sign Grant - \$5,486  
Program 5: Municipal Planning/Development Fees Grant - actual  
Program 6: Discretionary Municipal Tipping Fees Grant - actual

## **9 CPPEG Recommendation November 5, 2015 HOTC#2015-20 201 Montreal Rd**

Click for detail --> 

Dana McLean advised that this was an application by Weaving Baskets Group

Inc. at 201 Montreal Road for HOTC funding assistance in an amount up to \$3,900 to help support facade improvements and interior renovations.

It was recommended:

That HOTC#2015-20 funding request by Weaving Baskets Group Inc. at 201 Montreal Road, be approved as follows:

Program 2: Building Restoration & Improvement Program - \$3,600

Program 4: Facade Improvement & Sign Grant - \$300

Program 5: Municipal Planning/Development Fees Grant - actual

Program 6: Discretionary Municipal Tipping Fees Grant - actual

**10 CPPEG Recommendation November 5, 2015 HOTC#2009-09  
Addendum 208 Montreal Rd**

Click for detail --> 

Dana McLean advised that this was an application by Run Guo Investments at 208 Montreal Road for HOTC funding assistance in an amount up to \$450 to help support additional roof repairs.

It was recommended:

That HOTC#2009-09 Addendum funding request by Run Guo Investments at 208 Montreal Road, be approved as follows:

Program 2: Building Restoration & Improvement - \$450

**11 CPPEG Recommendation November 5, 2015 HOTC#2006-09  
Addendum 25 Second St E**

Click for detail --> 

Dana McLean advised that this was an application by Cunjuan Deng at 25 Second Street East for HOTC funding assistance in an amount up to \$8,000 to help support laneway improvements between Second and Third Streets on the east side of Pitt Street.

It was recommended:

That HOTC#2006-09 Addendum funding request by Cunjuan Deng at 25 Second Street East, be approved as follows:

Program 7: Parking & Landscape Enhancement Program - \$8,000

Following a brief discussion, there was a motion to support / approve all 11 recommendations, as presented:

Moved By: Leslie O'Shaughnessy, Mayor  
Seconded By: Andre Rivette, Councillor

**MOTION CARRIED**

**INFORMATION:**

None

**NEXT SCHEDULED MEETING:**

PAC Chairman Maurice Dupelle advised that Monday, December 21st, 2015 is the next tentative PAC Meeting date.

PAC Secretary Ken Bedford advised there are no public meeting items received as of yet, and that the cut off date is this week, so in all likelihood, there will not be a PAC meeting until January 2016.

**ADJOURNMENT:**

That the meeting be adjourned at 7:35 PM.

Moved By: Andre Rivette, Councillor  
Seconded By: Justin Towndale, Councillor

**MOTION CARRIED**

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**Maurice Dupelle, Chair**

That the Minutes of the Planning Advisory and Hearing Committee Meeting (No. 2016-01) of Monday, January 18, 2016 be approved as presented.

Moved By: Andre Rivette, Councillor



Seconded By: Carilyne Hébert, Councillor

**MOTION APPROVED**