



## REGULAR COUNCIL #04-2004

Monday, January 26, 2004  
Meeting began at 7:30 p.m.

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**PRESENT:** Mayor Phil Poirier, Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy and Chris Savard

**ABSENT:** Councillor Perry R. Lalonde

**ADMINISTRATION:** Cecil Vincent, Chief Administrative Officer, Denise Labelle-Gélinas, City Clerk, Graham Dart, Fernand Hamelin, David Dick, Stephen Alexander, Debora Daigle, Stephen Wintle, Roger Desjardins, Susan Cain, Morris McCormick, Enrique Kamm and Manon Poirier

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Mayor Phil Poirier called the Regular Council meeting to order at 7:30 p.m.

**INVOCATION** Père Roger Desrosiers, St. Felix de Valois

**NATIONAL ANTHEM** Members of AIDAN

### ADDITIONS / CORRECTIONS / DELETIONS:

Addition: Consent #2  
Council Appointments to Boards, Committees and Commissions

**DISCLOSURE OF INTEREST:** None

### COMMITTEE OF THE WHOLE

Moved by Councillors Korey Kennedy and Naresh Bhargava that Council go into the Committee of the Whole and that all Minutes, Presentations, Delegations, Resolutions, Consents/Correspondences, Reports and By-laws 013-2004 to 017-2004 be referred to that Committee; and that the Agenda of the Committee of the Whole for the meeting of Monday, January 26, 2004, be approved.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

## GENERAL CONSENT

### ADOPTION OF MINUTES

The following minutes were presented for adoption. No amendments were noted and therefore stand approved as presented.

1. Regular Meeting of Council #01-2004 of Monday, January 12, 2004; and
2. Special Council Meeting #02-2004, Budget Session #01, of Tuesday, January 20, 2004;

### PRESENTATIONS

#### 1. United Way of Cornwall & District

Mr. Kelvin Wilson, Campaign Chair, and John Divinski, Campaign Co-Chair, addressed Council to discuss the successful 2003 fundraising campaign just recently completed. Mr. Wilson and Mr. Divinski thanked Council, City staff, Cornwall citizens and the press for their excellent support and cooperation they received during their campaign.

#### 2. Heart of the City

Mr. John McDonald presented the document which represents the conceptual recommendations for revitalization of the heart of the city of Cornwall. The study was initiated by the "Heart of the City" committee in May 2003 and was carried out by the consultant, Forrec Ltd. The study's purpose was to take a fresh, innovative look at the past, present and future status of the community and determine how the existing assets and known future intentions (such as the new bridge to Cornwall Island) can be most advantageously developed for future growth and prosperity. The Primary objectives of the study include creating a more liveable, attractive and better utilized central core and waterfront for residents, and to develop an overall design strategy for the entire community which will in effect create an outstanding destination and attraction for both citizens and visitors. Pride in the community and economic stimulus will follow if the recommendations are carried out with the co-operation, attention and concern, which has been the basis for initiating and undertaking this study. Cornwall has a rich and varied history, which needs to be nurtured and enhanced with innovative, contemporary approaches to development. The "raw material" available and slower pace of development in recent years in fact makes these recommendations realistically achievable. We look forward with you to a more successful and vibrant community through the implementation and directions established by these recommendations.

Cornwall, like all cities, grew up around its downtown. And now, like so many other cities across North America, it has recognized that a vibrant, active and prosperous central core will be as vital to its future as it was to its past. What should also be recognized is that the city has a unique opportunity; an opportunity no longer open to many of its neighbour communities located along the eastern shore of Lake Ontario and the St. Lawrence Seaway. In these communities, the exodus of consumers and

businesses to the largescale retail developments sprouting along Highway 401 has drained much of the economic and social vitality of their commercial cores. However, thanks in large part to the foresight of its business and political leadership, Cornwall has not yet experienced a similar demise of its commercial district. While a number of brand name retailers and new shopping areas have certainly been developed around the periphery of the central core, known locally as the Square Mile, their presence has not significantly eroded its financial viability. By revitalizing the Central Core and adjacent waterfront now, while there is still time, Cornwall has the opportunity to avoid irreparable changes to the character of its core that would be precipitated by the arrival of the 'Big Box' retailers if these are to be located in the vicinity of Highway 401.

A waterfront can be many things to a city: a showcase for its accomplishments, a place to celebrate its history and culture, a lively centre for recreation, tourism, leisure and social activities; an economic and creative dynamo; and a place to express all that makes the city unique.

The Cornwall Central Core and waterfront has the potential to be any or all of these things. Realizing that potential will entail a careful balance of inspired envisioning and practical planning. It always does. By its very nature, urban renewal - no matter how welcome - demands a community make a genuine and significant commitment of time, talent, political will and of course money to overcome the many challenges inherent in achieving such an ambitious goal. Accordingly, our approach to this project is based on three basic fundamental beliefs:

1. The design must appeal to and reflect the interests and ideals of the people of Cornwall. They are the people who will make the greatest use of their city and its waterfront and who ultimately will pay the greatest share of its costs. The record shows that when a city succeeds in making its urban core and waterfront district a beautiful and exciting place for its own residents, the tourists naturally follow. Towards that end, and as this is a community project that will ultimately shape the very look and future of Cornwall, this project demands an approach that recognizes public participation not as an obligatory step in the development process but as a cornerstone to its eventual success.
2. The design must be original and not simply rework some other city's good ideas and by original we mean it must express those aspects of Cornwall's history, culture and civic values that make it distinctive in character and geography. It must be the catalyst for redevelopment of other parts of the city by defining character and leadership.
3. A downtown and waterfront district has to be more than just another pretty place. While beautification is certainly a central feature of our approach, the record shows that good looks alone no longer have the drawing power to attract audiences, given the competition for tourism revenues, especially from other cities in the region that have also beautified their downtowns and waterfronts. Cornwall's Central Core and waterfront should be seen as the stage, not the show. And what that stage needs is a full calendar of activities and amenities, carefully researched and enthusiastically implemented to make it a lively, vibrant centre people of all ages and interests will want to visit all year round.
4. The extensive one way street, traffic system is a deterrent to a healthy Central Core. It is imperative that this revert to two way streets to bring life and positive street activities back, particularly to the main streets like Pitt. Guided by these basic principles and in concert with the "Heart of the City" committee, we have developed a plan for the renewal of Cornwall, including the major avenues closest to the waterfront and major approaches from Highway 401 and the United States. This plan encompasses traditional urban renewal mechanisms such as beautification, brown field rehabilitation, unifying architectural motifs, landscaping, traffic control, special events planning and municipal marketing, adapted to the needs of the city of Cornwall.

The Waterfront should become an area accessible for everyone, especially to the local residents. The park should be subdivided into zones for specific use and activities including but not limited to: Natural,

garden, historical and cultural, special events, sports, children play, picnic, hiking and cycling, water sports, commercial and residential. The partial commercial and residential development of the waterfront will provide revenue to develop and beautify other public areas of the park. A feasibility study, which should be strongly endorsed, is underway to determine the possibility of re-opening the original canal and lock system for recreational and small boats. This would increase the traffic in the waterway directly adjacent to Cornwall's waterfront. At present, most of the St. Lawrence recreational boating traffic bypasses the city on the other side of Cornwall Island. Recreational boats, sometime's, incur unscheduled delays at the main locks because of right of way preference given to large commercial ships. This circumstance should be seen as an opportunity for increased use of the Cornwall Waterfront. The overall effect of the recommendations will be to significantly increase the activity and interest in the waterfront area and the adjacent Central Core. The objective is for the waterfront to become the new "magnet" and destination for visitation to Cornwall for both citizens and tourists. The area will be the understood focus of activities, events, visual interest people and boat "watching" and in general the catalyst for defining a revitalized Cornwall.

Mr. McDonald went to talk about waterfront introduction, waterfront concept plan, waterfront aerial perspective, waterfront aerial perspective, new mariana and residential perspective, waterfront program and activities. He talked about Pitt Street and Second Street, Times Square, Cornwallis Block and Brookdale Avenue.

Mr. Mcdonald indicated that the recommendations contained in this document describe wide ranging improvements to Cornwall with emphasis on the "Heart of the City". It represents effective guidelines and foresees what can be achieved with vision, cooperation and strong community support. Some aspects of these recommendations will move forward easily and others will take a much longer time period. It is important that these guidelines be adhered to as opportunities evolve such as the new bridge to the USA. The advantage will be a consistent approach to development and resulting overall continuity of new planning and design initiatives. A community must care for and nurture its central areas and waterfronts to create vibrate communities and a strong sense of place. Efforts to achieve this overall vision will be challenging and require commitment by all involved in its implementation including commercial businesses, developers, local and senior governments, community institutions and other partners having a stake in the successful evolution of the proposals. Careful analysis of these design proposals and a logical, staged approach will be critical to move forward and achieve success. Moving to redevelop some of the vacant/underutilized parcels will yield early results. More extensive recommendations such as the waterfront will take more time and budget planning. The Waterfront will be a critical catalyst to the eventual success and need for the community to see real accomplishment to keep the entire process in the forefront. Planning and attention to opportunities as they arise will be key to achieving strong development strategies and ongoing success.

## **DELEGATIONS**

### **BY-LAWS First and Second Reading**

- 013-2004 A By-law to authorize the execution of a Tax Arrears Extension Agreement for roll number 040-005-29100 pursuant to Section 378 of the Municipal Act 2001;
- 014-2004 A By-law to authorize the Release of Settlement at Glen-Stor-Dun Lodge (authorized by Council on October 14, 2003);

- 015-2004 A By-law requiring that Boards, Commissions or other Bodies submit their current years Budget in a regulated format;
- 016-2004 A By-law authorizing The Corporation of the City of Cornwall to enter into a Lease Agreement with the Corporation of the Township of South Glengarry for the West Half of Lot 8, Plan 26, Township of South Glengarry, County of Glengarry, for the Fire Station; and
- 017-2004 A By-law authorizing The Corporation of the City of Cornwall to purchase property from Lorette Sabourin, which lands are legally described as: Firstly: Lot 12, Plan 113; Secondly: Part of Lot 8, Concession 2; Thirdly: Part of Lot 8, Concession 2; all in the City of Cornwall, County of Stormont.

**CONSENT**

- 1. Tag Day - Canadian Cancer Society**  
That Council approve the request made by the Canadian Cancer Society to change their usual Tag Day of April 10, 2004, which Tag Day was approved by By-law 145-1994, to April 24, 2004.
- 2. Council Appointments**  
This item was moved for discussion.

**ADOPTION OF GENERAL CONSENT**

Moved by Councillors Glen Grant and Leslie O'Shaughnessy that all items listed under **the General Consent** portion of this Agenda be adopted as amended.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

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**RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION**

**REPORTS from  
UNFINISHED BUSINESS**

**1. Use of Civic Complex - Charitable Groups** (Corporate Policy - Civic Complex for Charitable Organizations) (*Item #102-2003 from Unfinished Business Listing*)

Moved by Councillors Korey Kennedy and Joël Côté

- (a) That Council support the position that no special financial consideration be given to charitable organizations for use of the Ed Lumley Arena and meeting rooms at the Cornwall Civic Complex; and
- (b) That all special/unique inquiries be registered charitable groups would be directed to council for individual review and approval based on their requirements and/or economic impact on the community.

as per Report EDRS #05-2004 prepared by Paul Fitzpatrick, Manager, Economic Development and Recreation Services, under date of January 20, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**2. Youth Program** (*Item #106-2003 from Unfinished Business Listing*)

Moved by Councillors Mark A. MacDonald and Glen Grant that Council receive Report CS.CL #03-2004 prepared by Denise Labelle-Gélinas, City Clerk, under date of January 19, 2004, and endorsed the Police Services Board recommendation passed at its meeting of January 6, 2004, in that the Deputy Chief of Police's recommendation that the Cornwall Community Police Services Board not implement the Police Explorers Program at this time

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**3. Arena Feasibility Study** (Replacement Options for the Bob Turner Memorial Centre and Si Miller Arena) (*Item #110-2003 from Unfinished Business Listing*)

Moved by Councillors Joël Côté and Jacques Lemire that Council approve the implementation of the recommendations proposed by the recently completed Arena Feasibility Study as outlined below:

- (a) Hold a public meeting to review the report and the action steps to ensure the process is seen as transparent.
- (b) Commission a study to quantify the minimum expenditures necessary to keep the Bob Turner Memorial Centre (BTMC) and Si Miller Arena (SMA) open to September 2005, 2006, 2007.
- (c) Review the report in detail with user groups to build a consensus on the direction which should be taken. Included in this process will be a commitment to a schedule of ice rates and a commitment to a fund raising objective.

- (d) Commission a study to explore P3 alternatives, including using the private sector for bridge financing the project and funding the project in its entirety.
  - (e) Review the report with staff and Councils of adjacent municipalities with the objective of establishing a cooperative approach.
- as per Report EDRS #04-2004 prepared by Paul Fitzpatrick, Manager, Economic Development and Recreation Services, under date of January 20, 2004.

***A recorded vote on this matter resulted as follows:***

- For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier
- Absent:** Councillor Perry Lalonde

**Motion Carried**

**COMMUNICATION / REPORTS**

**1. Cornwall & Area Housing Corporation Offices / Potential Relocation to Cornwall Civic Complex**

Moved by Councillors Joël Côté and Jacques Lemire that Council receive Report EDRS #03-2004 prepared by Paul Fitzpatrick, Manager, Economic Development and Recreation Services, under date January 20, 2004, to provide appropriate direction to Administration should it wish to initiate the relocation referred to in.

It was then moved by Councillors Korey Kennedy and Glen Grant that this matter be deferred to Budget Deliberations.

***A recorded vote on the deferral resulted as follows:***

- For:** Councillors Naresh Bhargava, Huguette Burroughs, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, and Mayor Phil Poirier
- Against:** Councillors Joël Côté, Chris Savard and Leslie O'Shaughnessy
- Absent:** Councillor Perry Lalonde

**Motion to DEFER Carried**

**2. Fraud - Lifetime Band and Temporary Ineligibility**

Moved by Councillors Chris Savard and Mark A. MacDonald that Council receive Report SSS #02-2004 prepared by Susan Cain, Manager, Social Support Services, under date of January 12, 2004, for information purposes and that no further action be taken.

***A recorded vote on this matter resulted as follows:***

- For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier
- Absent:** Councillor Perry Lalonde

**Motion Carried**

**3. Cascading Age Policy**

Moved by Councillors Joël Côté and Leslie O'Shaughnessy that The Corporation of the City of Cornwall, as Service Manager for Cornwall and the United Counties of Stormont, Dundas & Glengarry, implement a Cascading Age Policy for eligibility to housing complexes transferred under the *Social Housing Reform Act, 2000*, with a mandate for "Seniors Housing" as per Report PHS.SHD #02-2004 prepared by Debora M. Daigle, Social Housing Division Manager, under date of January 14, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**4. Carry Over of 2003 Water Purification Plant Capital Funds**

Moved by Councillors Korey Kennedy and Jacques Lemire that the remaining funds in the 2003 Water Purification Plant Capital Improvements Account be carried forward to 2004 as per Report EECS #04-2004 prepared by Bill de Wit, Supervisor Water Purification Plant, under date of January 15, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**5. Renewal of 2004 Service Contracts for Childcare System Management**

Moved by Councillors Joël Côté and Huguette Burroughs that Council authorize The Corporation of the City of Cornwall to enter into the Service Contracts for the Child Care Services for the year 2004, by way of By-law (at the February 9, 2004, Regular Council Meeting) as per Report SSS #03-2004 prepared by Susan Cain, Manager, Social Support Services, under date of January 19, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**6. Development of Industrial Buildings Cornwall Industrial Park**

Moved by Councillors Chris Savard and Glen Grant that Council support in principle the concept of third party speculative construction of industrial buildings in the City's industrial park and that Administration finalize details for final review by City Council as per Report EDRS #02-2004 prepared by Paul Fitzpatrick, Manager, Economic Development and Recreational Services, under date of January 20, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**



**7. Cornwall Civic Complex 2003 Year in Review**

Moved by Councillors Leslie O'Shaughnessy and Naresh Bhargava that Council receive Report EDRS #006-2004 prepared by Paul Fitzpatrick, Manager, Economic Development and Recreational Services, under date of January 21, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Corey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**8. Contracted Services Expenditure for Signs Routine Patrolling**

Moved by Councillors Mark A. MacDonald and Glen Grant that Council authorize the expenditure of 50% of the operational budget for the year 2004 from accounts J4314-01-3690 and J4314-01-3150 anticipated for contracts services and mileage costs respectively, required to comply with the signs routine patrolling as established by the Municipal Act. Regulation 239/02, Minimum Maintenance Standards, as per Report EECS #04-2004 prepared by Enrique Kamm, Transportation Engineer, under date of January 16, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Corey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**9. Municipal Tax Exemption - Army, Navy & Air Force Association**

Moved by Councillors Jacques Lemire and Huguette Burroughs that the request for an extension of the period covered under the current By-law be deferred until 2006 as per Section 325 of the Municipal Act as per Report FI #02-2004 prepared by John Flannigan, City Collector, under date of January 21, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Corey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**10. Budget Carry Over for the Redesign of Municipal Website**

Moved by Councillors Glen Grant and Chris Savard that Council approve the carryover of the 2003 operating budget amount for Website development as per Report FI #03-2004 prepared by Elsie Bissonnette, I.T. Supervisor, under date of January 21, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Corey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**TENDER and REQUEST FOR PROPOSAL BLOCK**

Moved by Councillors Mark A. MacDonald and Naresh Bhargava that the Request for Proposal and the Tenders listed within this block be approved as follows:

**1. Tender 03-T66 - Purchase of Uniforms - Protective Services**

That Tender 03-T66 be awarded as follows:

- (a) Items 1, 2, 3, 4 & 10 be awarded to The Uniform Group Inc., Scarborough, Ontario, at the total bid price of \$2,377.05
- (b) Items 5, 6, 8, 9, 12, 13,14, 15 & 16 be awarded to Carleton Uniforms Inc., Carleton Place, Ontario, at the total bid price of \$31,948.15;
- (c) Item 7 be awarded to Aero Mode Inc., Montreal, Quebec, at the total bid price of \$253.00; and
- (d) Item 11 be awarded to Evin Industries, Montreal. Quebec, at the total bid price of \$2,024.00

for a total cost of \$36,202.20 (net cost to the Corporation - \$35,329.14) being the best bid meeting the tender specifications as per Report PU #03-2004 prepared by Paulette Heard, Purchasing Agent, under date of January 16, 2004.

**2. Tender No. 04-T01 - Methane Gas and Leachate Collection System**

That Tender 01-T01 be awarded for a two-year period with an option for a third year to Cardinal Electro-Mechanical, Cornwall, Ontario, at the total bid price of \$51,882.16 per year (net cost to the Corporation - \$49,942.73 per year) being the best bid meeting the tender specifications as per Report PU #02-2004 prepared by Paulette Heard, Purchasing Agent, under date of January 16, 2004.

**3. Tender No. 04-T02 - Supply of Bedding Plants / Hanging Baskets & Shrubs**

That Tender 04-T02 be awarded to Freeland Flowers, Maxville, Ontario, at the total bid price of \$18, 807.36 (net cost to the Corporation - \$18,153.22) being the best bid meeting the tender specifications as per Report PU #04-2004 prepared by Paulette Heard, Purchasing Agent, under date of January 19, 2004.

Moved by Councillors Joël Côté and Jacques Lemire that Tender 04-T02 be deferred until additional information could be provided on splitting the tender.

***A recorded vote deferring this matter resulted as follows:***

**For:** Councillors Joël Côté, Glen G. Grant, Jacques Lemire, Chris Savard  
**Against:** Councillors Naresh Bhargava, Huguette Burroughs, Korey J. Kennedy, Mark A. MacDonald, Leslie O'Shaughnessy, and Mayor Phil Poirier  
**Absent:** Councillor Perry Lalonde

**Motion to Defer DEFEATED**

**4. Tender No. 04-T03 - Supply of Electrical Services - City Departments**

That Tender 04-T03 be awarded for a two (2) year period to Barry Latreille Electric Ltd., Williamstown, Ontario as follows:

Item 1 Labour Rates (Tradesman) \$36.75 hour

Item 2 Labour Rates (Apprentice 1 Helper)

Year 1 \$14.10

Year 2 \$18.40

Year 3 \$22.05

Year 4 \$25.75

Year 5 \$29.40

Item 3% Mark-Up of Wholesale any/all material used on job - 10% being the best bid meeting the tender specifications as per Report PU #05-2004 prepared by Paulette Heard, Purchasing Agent, under date of January 19, 2004.

- 5. Request for Proposal No. 03-R13 - The Cornwall Brownfield's Strategy & Action Plan Study** be awarded to IBI Group, Toronto, Ontario, at the total bid price of \$81,475.15 (net cost to the Corporation - \$78,429.50) being the best bid meeting the specifications as per Report PU #06-2004 prepared by Paulette Heard, Purchasing Agent, under date of January 20, 2004.

***A recorded vote on awarding all Tenders and Request for Proposal resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Corey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**ITEMS SEPARATED FOR DISCUSSION**

**CONSENT**

**2. Council Appointments**

a) That Council Support Councillor Huguette Burroughs' request and that she be removed from the Cornwall and Area Housing Authority and that Councillor Mark A. MacDonald be appointed in her place; and

(b) That Councillor Jacques Lemire be appointed as the Council representative to the Renaissance Liaison Committee

as per Report #03-2004 prepared by Denise Labelle-Gélinas, City Clerk, under date of January 26, 2004.

***A recorded vote on awarding all tenders resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Corey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**NEW BUSINESS**

**1. Unlicensed Vendors**

Moved by Councillors Huguette Burroughs and Leslie O'Shaughnessey

**WHEREAS** it is becoming a common occurrence that local and outside vendors selling a variety of goods and services are seen canvassing private homes and businesses in the municipality; and

**WHEREAS** many such vendors, when asked to produce a licence either leave or lie about their status; and

**WHEREAS** the consumer has no recourse when purchasing goods and or services from an unlicensed vendor; and

**WHEREAS** such unlicensed vendors take away business from legitimate business operations; and

**WHEREAS** it has been deemed that many items sold by unlicensed vendors consist of stolen material.

**NOW THEREFORE** be it resolved that an information campaign be introduced by The Corporation of the City of Cornwall and the local Community Police Service, to warn the public against the risks of doing business with unlicensed vendors; and

**NOW THEREFORE** be it further resolved that parties who are approached to purchase such merchandise report the actions of the vendors to the police, including appearance of person, vehicle, plate numbers and possible destination; and

**NOW THEREFORE** be it further resolved that signs be posted on all public housing complexes indicating that unlicensed peddlers are not allowed by law;

**NOW THEREFORE** be it further resolved that the Chamber of Commerce and other community-minded agencies be encouraged to follow the same course of action.

**NOW THEREFORE** be it further resolved that Administration provide a report to Council on the cost of such a request.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessey, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

## 2. Office Equipment at City Hall

Moved by Councillors Chris Savard and Leslie O'Shaughnessy

**WHEREAS** the Council of The Corporation of the City of Cornwall has an obligation to ensure that the integrity of the City's purchasing process is maintained; and

**WHEREAS** there has been some public discussion with respect to the purchase of Office Equipment at City Hall; and

**NOW THEREFORE** be it resolved that Administration prepare a report for the February 9, 2004, meeting outlining to Council the responses to the following questions:

- (a) Which companies were asked to Bid?
- (b) Which companies actually did Bid?
- (c) What are the details of all bids received?
- (d) Did the lowest bidder meet all of the RFP specifications and did they in fact receive the RFP?
- (e) Who made the decision, Mayor or Staff, as to which company would be awarded the RFP?

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier  
**Against:** Councillors Jacques Lemire and Mark A. MacDonald  
**Absent:** Councillor Perry Lalonde

**Motion Carried**

## 3. Quarterly Reports

Moved by Councillors Huguette Burroughs and Chris Savard

**WHEREAS** it was established as a practice, several years ago, to produce quarterly financial reports to help monitor the financial activities of The Corporation of the City of Cornwall between budget deliberation sessions;

**WHEREAS** preparation of such documents requires a great deal of time and skill from our professionals in administration;

**WHEREAS** such reports are detailed and contain a wealth of information on many activities;

**NOW THEREFORE** be it resolved that wider use be made of such reports; and

**NOW THEREFORE** be it further resolved that a special meeting and or a special section of a meeting be held quarterly, following the presentation of such reports, in order to determine whether certain decisions should be amended after Council becomes aware of their impact; and

**NOW THEREFORE** be it resolved that these meetings be widely published on the City page and with the news media to reinforce to the public the concept of accountability at all levels.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Against:** Councillor Korey Kennedy

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**4. Position of Chief Administrative Officer**

Moved by Councillors Glen Grant and Joël Côté

**WHEREAS** The Corporation of the City of Cornwall presently has a corporate structure that requires the position of a Chief Administrative Officer; and

**WHEREAS** recent newspaper articles have published comments from an individual Council member indicating that the position of the Chief Administrative Officer may not be required within our system of Administration.

**NOW THEREFORE** be it resolved that the Council of The Corporation of the City of Cornwall recognizes the need for this position; and

**NOW THEREFORE** be it further resolved that the Council of The Corporation of the City of Cornwall reinforce by way of this Motion the importance of the position of Cecil Vincent as Chief Administrative Officer within our Corporate Structure.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

**5. Job Evaluation Process**

Moved by Councillors Naresh Bhargava and Chris Savard that Administration issue an RFP to review and recommend Job Evaluation process for non-union staff with a completion date of May 31, 2004.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Against:** Councillors Jacques Lemire and Mark A. MacDonald

**Absent:** Councillor Perry Lalonde

**Motion Carried**

## **PASSING OF BY-LAWS - Third and Final Reading**

Moved by Councillors Huguette Burroughs and Leslie O'Shaughnessy that By-laws 013-2004 to 017-2004 inclusive listed on the Agenda for third reading be taken as read a third time and finally passed.

***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

## **REPORTS FROM AD HOC COMMITTEES OF COUNCIL**

### **NOTICES OF MOTION**

#### **1. PAC Composition**

Moved by Councillors Mark A. MacDonald and Jacques Lemire

**WHEREAS** the Planning Act provides for an appointment of a P.A.C. composed of "such persons as the Council may determine"; and

**WHEREAS** it is the desire of Council to have a Planning Advisory Committee composed of some lay members.

**NOW THEREFORE** be it resolved that Council appoint *6 members* of Council and *5 members* of the community to the Committee, and that Notices for lay appointments for the P.A.C. be published in the newspaper and be subject to review and recommendations by the Lay Appointments Committee; and

**NOW THEREFORE** be it further resolved that Planning staff be directed to draft a revised set of operating procedures for the new P.A.C. to address the issue of Council being required to hold the Public Meeting.

#### **2. Council Expense Report**

Moved by Councillors Chris Savard and Leslie O'Shaughnessy

**WHEREAS** there continues to be much public scrutiny with respect to the Expense Accounts of the Mayor and Members of Council; and

**WHEREAS** the public has the right to know and see a full public disclosure of all of these expenses on a regular basis.

**NOW THEREFORE** be it resolved that, beginning at the Regular Council Meeting of February 23, 2004, the Manager of Finance prepare a Monthly Report to be included in the Consent Section of the Council Agenda, detailing a full disclosure of the expenses incurred by all eleven (11) Members of Council for the current month and the year-to-date position; and

**NOW THEREFORE** be it resolved that the February 2004 Report include a detailed summary of all expenses since November 10, 2003; and

**NOW THEREFORE** be it further resolved that the Members of Council's Expense Claims follow the same reporting procedures as outlined in City Policy for staff.

### **3. Personnel Committee**

Moved by Councillors Leslie O'Shaughnessy and Burroughs

**WHEREAS** all committees of Council are appointed by By-law; and

**WHEREAS** Council has several committees that deal with personnel issues; and

**WHEREAS** Council currently does not have a Council committee process other Committee of the Whole to review matters affecting negotiations, employee benefit issues and other Human Resource matters; and

**WHEREAS** Council will recognize that the desired continuity required to be fair and consistent with all personnel is not possible withing the present committee structure; and

**WHEREAS** members of Council have the experience and ability to deal with these issues and report back to Council in a responsible manner; and

**WHEREAS** these members of Council should have the opportunity to provide input in developing the criteria that will identify their area of involvement with personnel.

**NOW THEREFORE** be it resolved that a new Committee of Council be created and is to be named the Personnel Committee; and

**NOW THEREFORE** be it further resolved that Administration prepare a Report and the corresponding By-law for Council's review at the next regular meeting; and

**NOW THEREFORE** be it further resolved that the initial members of this new Committee be Councillors Chris Savard, Glen Grant and Naresh Bhargava and the CAO along with other members of administration as may be required from time to time by this Committee; and

**NOW THEREFORE** be it further resolved that this Committee and the CAO meet as soon as possible after the passing of the required By-law to develop the areas of participation that this committee will undertake in dealing with personnel issues and return it to Council for consideration as soon as possible.



## UNFINISHED BUSINESS LISTING

### CONFIRMING BY-LAW

Moved by Councillors Leslie O'Shaughnessy and Huguette Burroughs that By-law 018-2004 being a By-law to confirm the proceedings of Council of The Corporation of the City of Cornwall at its meetings held on Monday, January 26, 2004, having been read a first, second and third time be now taken as read and passed.

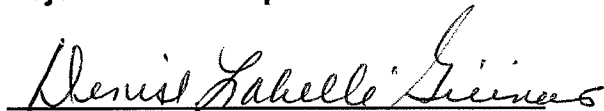
***A recorded vote on this matter resulted as follows:***

**For:** Councillors Naresh Bhargava, Huguette Burroughs, Joël Côté, Glen G. Grant, Korey J. Kennedy, Jacques Lemire, Mark A. MacDonald, Leslie O'Shaughnessy, Chris Savard and Mayor Phil Poirier

**Absent:** Councillor Perry Lalonde

**Motion Carried**

Adjourned at 9:25 p.m.



**DENISE LABELLE-GÉLINAS**  
CLERK



**PHIL POIRIER**  
MAYOR

