



Minutes Cornwall City Council

Meeting ID: 2010-029
Meeting Date: Mon December 13, 2010 07:00 PM
Location: Council Chambers
Chair: Bob Kilger, Mayor
Prepared By: Manon L. Poirier, Deputy Clerk

Attendance Committee Members:

Bob Kilger, Mayor
Denis Carr, Councillor
Bernadette Clément, Councillor
Maurice Dupelle, Councillor
Syd Gardiner, Councillor
Glen Grant, Councillor
Elaine MacDonald, Councillor
David Murphy, Councillor
Leslie O'Shaughnessy, Councillor
André Rivette, Councillor
Denis Thibault, Councillor

Attendance Staff:

Paul W. Fitzpatrick, Chief Administrative Officer
Denise Labelle-Gélinas, City Clerk
Manon L. Poirier, Deputy Clerk
Maureen Adams, G.M. Financial Services
Norm Levac, G.M., Infrastructure and Municipal Works
Christine Lefebvre, Division Manager, Parks and Recreation Services
Donna Derouchie, Manager Glen-Stor-Dun Lodge
Mark A. Boileau, Manager Economic Dev.
Myles Cassidy, Manager Emergency Services
Neil Dixon, Waste Management Assistant
Morris McCormick, Division Manager Env. Srv
Richard Bourdeau, Supervisor Facilities and Operations
Robert Menagh, Manager Human Resources
Doris MacLean, Division Manager
Anne-Marie Fobert-Poirier, Program Coordinator

IN-CAMERA SESSION

An In-Camera meeting was held at 5:00 p.m. to discuss matters that fell under the Municipal Act, 2001, c.23 s.239:

- 2 (a) the security of the property of the municipality or local board;
- 2 (b) personal matters about an identifiable individual, including municipal or local board employees;
- 2 (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- 3.1 (1) The meeting is held for the purpose of educating or training the members.

INVOCATION

Ven. Frank Kirby
Trinity Anglican Church

NATIONAL ANTHEM

Assembly

ADDITIONS, DELETIONS OR AMENDMENTS

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to "Communications" at this time.

DISCLOSURE OF INTEREST

There were no disclosures

COMMITTEE OF THE WHOLE

Motion that Council go into Committee of the Whole and that all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws shall be considered and referred to that Committee.

Motion to approve the recommendation as presented.

Moved By: David Murphy, Councillor

Seconded By: Maurice Dupelle, Councillor

MOTION CARRIED

GENERAL CONSENT

ADOPTION OF MINUTES

The following Minutes were presented for adoption. There being no corrections noted, the Minutes were recommended for approval.

1 November 22, 2010 Cornwall City Council Meeting

Click for detail --> 

2 December 1, 2010 Cornwall City Council Meeting

Click for detail --> 

3 December 7, 2010 Cornwall City Council Meeting

Click for detail --> 

Motion to endorse the Minutes of Council as presented.


Moved By: Bernadette Clément, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION CARRIED

CONSENT/CORRESPONDENCE

1 Farmland and Managed Forest Component of OMPF

Click for detail --> 

This item was moved to Communication Item #9 for discussion purposes.

2 Staff Replacement - Business Consultant, Cornwall Business Enterprise Centre

Click for detail --> 

Action Recommended

That Council approve the hiring of a Business Consultant for the Cornwall Business Enterprise Centre within the Economic Development Department.

3 Replacement of One Full time Dietary Aide

Click for detail --> 

Action Recommended

That Council approve the replacement of (1) One Full-Time Dietary Aide at Glen Stor Dun Lodge effective December 14, 2010.

4 Staff Replacement - Purchasing Supervisor

Click for detail --> 

Action Recommended

That Council approve the hiring of a Purchasing Supervisor for the Purchasing Division within Financial Services.

5 Proclamation - Alzheimer's Month

Click for detail --> 

Action Recommended

1. That Council proclaim the month of January 2011, as National Alzheimer Awareness Month in the City of Cornwall. Motion that all items listed under the General Consent portion of this Agenda be adopted as presented.

Moved By: André Rivette, Councillor

Seconded By: Denis Thibault, Councillor

MOTION CARRIED

RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION

R10-024 Flags at Half Staff Policy - Amendment

Click for detail --> 

That the Resolved Clause of the proposed amending Policy Resolution be worded as follows:
RESOLVED that the Flags/Flags at Half Staff Policy be amended to include the word ALL within the descriptive line under Canadian Flag where the Municipal Flag shall be flown at ALL CITY BUILDINGS, IMMEDIATELY BELOW THE CANADIAN FLAG.

Moved By: Maurice Dupelle, Councillor

Seconded By: David Murphy, Councillor

MOTION CARRIED

Recommendation

WHEREAS, the current Flag policy sets out guidelines that only the Cornwall flag is to be lowered upon the death of a current or retired employee. At municipal buildings where only the Canadian Flag is flying, this policy creates conflict in that the CAO and/or Clerk are often questioned on the reason why the flag at that particular building is not lowered upon the recognized death; and

WHEREAS, currently, the City is unable to recognize current municipal employees upon their death; and

WHEREAS, the City Clerk, as keeper of all Corporate Policies, proposes an amendment to the City's current *Flag/Flags Half-Staff* policy, therefore be it

~~RESOLVED that the policy be amended to include the word ALL within the descriptive line under Canadian Flag where the Municipal Flag shall be flown at ALL CITY BUILDINGS, IMMEDIATELY BELOW THE CANADIAN FLAG.~~

UNFINISHED BUSINESS REPORTS

COMMUNICATIONS / REPORTS

1 Transfer Payments to Outside Agencies

Click for detail --> 

Action Recommended

That Council authorize Administration to continue monthly transfer payments for operating costs to the identified outside agencies for the first quarter of 2011.

Motion to approve the recommendation as presented.

Moved By: André Rivette, Councillor

Seconded By: Leslie O'Shaughnessy, Councillor

MOTION CARRIED

2 Ontario Works Division - Case Manager position

Click for detail --> 

Action Recommended

That Council approve the addition of one permanent full-time Case Manager to the staff complement as part of the 2011 Budget process.

Motion to approve the recommendation as presented.

Moved By: Bernadette Clément, Councillor

Seconded By: André Rivette, Councillor

MOTION CARRIED

3 Ice Allocation Policy Review

Click for detail --> 

Action Recommended

That Council approve the revised "Ice Allocation Policy" (Appendix "A", "B" and "C") with the implementation date of January 1st, 2011, for a one year period, as outlined in this report. The Committee is recommending that the policy be reviewed after the first full year of operating the Benson Centre.

Motion to approve the recommendation as presented.

Moved By: Leslie O'Shaughnessy, Councillor

Seconded By: Glen Grant, Councillor

Amendment

Moved to amend the main motion by changing the cancellation policy by making the user responsible for the cost of rent and eliminating the ten-day escape clause.

Moved By: Leslie O'Shaughnessy, Councillor

Seconded By: Denis Thibault, Councillor

Postponement


Motion to postpone this matter until the Regular Meeting of January 10, 2011, for a report that would provide information on the following items: How many hours are cancelled, the amount of hours re-booked; reasons for cancellations; which organizations cancel ice rentals and the impact created to the department as a result of these cancellations.

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor

MOTION TO POSTPONE CARRIED

4 2010 Carry Forwards of Capital Projects

Click for detail --> 

Action Recommended

That Council approve the carry forward of the capital projects listed on Schedule 1.

Motion to approve the recommendation as presented.

Moved By: Denis Thibault, Councillor

Seconded By: André Rivette, Councillor

MOTION CARRIED

5 2010 Carry Forwards of Operations

Click for detail --> 

Action Recommended

That Council approve the carry forward of 2010 operations for 2011 budget purposes.

Motion to approve the recommendation as presented.

Moved By: Elaine MacDonald, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION CARRIED

6 User Fee Policy Review

Click for detail --> 

Action Recommended

That Council approve the following recommendations concerning the User Fee Policy for the period of 2011 to 2015 as recommended by the User Fee Review Committee:

1. The 2011-2015 user fees be adopted as per the cost analysis completed by the Recreation Staff with the implementation date of September 2011 and phased in over **four years.** (Appendix "A", "B")
2. That a fixed 2.5 % inflation rate be added to the fees for the second (2012), third (2013) and fourth (2014) years of the policy effective May 2011.

3. The subsidy level for Minor sports remain at 40% for the duration of the policy period (Appendix "B").
4. Non resident fees be eliminated from the policy.
5. Continue with a 20% discount for the non prime time rates during week days until 4 p.m.
6. Continue with a tiered fee schedule for the rental of Community Parks such as Lamoureux Park and Guindon Park for such events as weddings, non profit groups, corporate picnics, festivals, etc.
7. Continue to charge the same rate of admission to the Cornwall Aquatic Centre and the outdoor pools for persons with a disability or living on a disability pension as those for seniors/students and that the rate be further discounted by 5%.
8. Establish a 40% subsidy level for school groups comprised of school age children who are requesting non prime time ice (weekdays until 4 p.m.) given the students are paying for the ice and not the School Boards.
9. Add a statement to the policy that provides Council with the right to re-visit any rate that is deemed high, based on competitive pricing in the region, and adjust accordingly.
10. That Staff review the cost of operating the Benson Centre after a full year and report back to Council with any changes to fees.

Motion to approve the recommendation as presented.

Moved By: Glen Grant, Councillor

Seconded By: David Murphy, Councillor

Postponement

Motion to postpone this matter until the next Regular Meeting of January 24, 2011, and that Administration report back on the following questions:

1. What are the dollars amount allocated for each activity receiving subsidy
2. What programs are currently being provided subsidies
4. What programs use to receive subsidies and no longer do.
3. What other municipalities in our area have Non Resident Fees

Moved By: Bernadette Clément, Councillor

Seconded By: Maurice Dupelle, Councillor

A recorded vote on this matter resulted as follows:

Votes For = 6

Bernadette Clément, Councillor
Maurice Dupelle, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
André Rivette, Councillor
Bob Kilger, May

Votes Opposed = 5

Glen Grant, Councillor
Denis Thibault, Councillor
Syd Gardiner, Councillor
David Murphy, Councillor
Leslie O'Shaughnessy, Councillor

MOTION CARRIED

Motion that Council Members forward their questions regarding the User Fee Policy to the City Clerk in order that a coordinated effort be provided to the Division Manager of Parks and Recreation for report efforts.

Moved By: Bernadette Clément, Councillor
Seconded By: Denis Thibault, Councillor

MOTION CARRIED

7 Accessibility During Municipal Elections

Click for detail --> 

Action Recommended

That Council receive this report for information purposes.

Motion to approve the recommendation as presented.

Moved By: Leslie O'Shaughnessy, Councillor
Seconded By: Denis Carr, Councillor

MOTION CARRIED

8 Staffing- Contract Position for Financial Analyst for the Glen Stor Dun Lodge

Click for detail --> 

Action Recommended


That Council approve the hiring of a Financial Analyst for the Glen Stor Dun Lodge for a 12 month period, with a 12 month renewal option.

Motion to approve the recommendation as presented.

Moved By: André Rivette, Councillor
Seconded By: Syd Gardiner, Councillor

MOTION CARRIED

9 Farmland and Managed Forest Component of OMPF

Click for detail --> 

This item was moved from Consent Item #1 for communication purposes.

Action Recommended

That the Council of The Corporation of the City of Cornwall support a Resolution presented by the United Counties of Stormont, Dundas and Glengarry urging the provincial government to re-calculate its Farmland and Managed Forest component of the Ontario Municipal Partnership Fund to provide all municipalities a full provincial reimbursement of their lost property tax revenue on farmland and managed forest properties.

Motion to approve the recommendation as presented.

Moved By: Elaine MacDonald, Councillor

Seconded By: Leslie O'Shaughnessy, Councillor

MOTION CARRIED

TENDERS AND REQUESTS FROM PROPOSAL

1 Tender No. 10-T87 Supply of Plumbing Services

Click for detail --> 

Action Recommended

That Tender 10-T87 be awarded for a two (2) year period to Oscar Ladouceur & Son Ltd., Cornwall, Ontario being the best bid meeting the tender specifications.

Motion to approve the recommendation as presented.

Moved By: André Rivette, Councillor

Seconded By: David Murphy, Councillor

MOTION CARRIED

2 Tender No. 10-T89 Purchase of Bedding Plants, Perennials and Hanging Baskets

Click for detail --> 

Action Recommended

That Tender 10-T89 be awarded to Les Serres Haeck et Grenier, St. Zotique, Quebec at the total bid price of \$31,070.19 (net cost to the Corporation - \$27,979.66) being the best bid meeting the tender specifications.

Motion to approve the recommendation as presented.

Moved By: Denis Thibault, Councillor

Seconded By: Maurice Dupelle, Councillor

MOTION CARRIED

3 RFP No. 10-R25 Linen Services for the Civic Complex and The Benson Centre

Click for detail --> 

Action Recommended

That RFP 10-R25 be awarded for a three (3) year period with an option, in favour of the Corporation, to extend the contract for two (2) optional one (1) year terms to Canadian Linen and Uniform Services, Ottawa, Ontario being the best bid meeting the specifications.

Motion to approve the recommendation as presented.

Moved By: Glen Grant, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION CARRIED

4 RFP No. 10-R23 Leasing of a High Volume Mailer

Click for detail --> 

Action Recommended

That RFP 10-R23 be awarded for a sixty (60) month term to Pitney Bowes, Mississauga, Ontario at the total monthly leasing cost of \$623.38 plus HST being the best bid meeting the specifications.

Motion to approve the recommendation as presented.

Moved By: Bernadette Clément, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION CARRIED

5 RFP No. 10-R26 Supply & Installation of One Dual Outlet Bulk Water Dispensing Station

Click for detail --> 

Action Recommended

That option 2 of RFP No. 10-R26 be awarded to The Birks Company, Moffat, Ontario at the total bid price of \$51,980.00 (net cost to the Corporation - \$46,809.60) being the best bid meeting the specifications.


Motion to approve the recommendation as presented.

Moved By: Glen Grant, Councillor

Seconded By: Leslie O'Shaughnessy, Councillor

MOTION CARRIED

6 Tender No. 10-T85 Supply of Dry Cleaning Services for Emergency Medical Services and Wastewater Treatment Plant

Click for detail --> 

Action Recommended

That Tender 10-T85 be awarded for a two year period commencing January 1, 2011 to MacDonald Cleaners, Alexandria, Ontario being the best bid meeting the tender specifications.

Motion to approve the recommendation as presented.

Moved By: Syd Gardiner, Councillor

Seconded By: Bernadette Clément, Councillor

MOTION CARRIED

7 RFP No. 10-R24 Supply and Installation of Security System Features Including Proximity Access Control System, Closed Circuit Monitoring and Fire Detection Equipment

Click for detail --> 

Action Recommended

That RFP 10-R24 be awarded to Kim's Mobile Locksmith Service, Cornwall, Ontario at the total bid price of \$52,855.75 (net cost to the Corporation - \$47,598.24) being the best bid meeting the specifications.

Motion to approve the recommendation as presented.

Moved By: André Rivette, Councillor

Seconded By: David Murphy, Councillor

MOTION CARRIED

8 Tender No. 10-T83 Installation of Eavestroughs and Downpipes.

Click for detail --> 

Action Recommended

That Tender 10-T83 be awarded to Rainstream, Cornwall, Ontario, at the total bid price of \$73,676.00 (net cost to the Corporation - \$66,347.52) being the best bid meeting the tender specifications.

Motion to approve the recommendation as presented.

Moved By: André Rivette, Councillor

Seconded By: Bernadette Clément, Councillor

MOTION CARRIED

9 Tender No. 10-T88 Supply of Heating, Refrigeration and Air Conditioning Services

Click for detail --> 

Action Recommended

That Tender 10-T87 be awarded for a two (2) year period to Oscar Ladouceur & Sons Ltd., Cornwall, Ontario being the best bid meeting the tender specifications.

Motion to approve the recommendation as presented.

Moved By: André Rivette, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION CARRIED

PRESENTATIONS

1 Presentation of Waste Management Master Plan by Stantec

Click for detail --> 

Kathy Smith from Stantec, introduced by Morris McCormick, Division Manager, Environmental Services, gave a Power Point Presentation of the Solid Waste Management Master Plan. This presentation included information with respect to the development of the Solid Waste Management Master Plan, the current solid waste system, the waste composition and generation, the waste management legislation impacts and waste management Best Practices. Other issues discussed were public consultations, plan recommendations, proposed implementation schedule and the impact on landfill capacity.

Motion to forward the recommendations put forward by Stantec to Administration for report.

Moved By: Glen Grant, Councillor

Seconded By: Elaine MacDonald, Councillor


MOTION CARRIED

DELEGATIONS

There were no delegations.

NEW BUSINESS

1 Multipurpose Room Project

Click for detail --> 

WHEREAS, City Council cancelled the multipurpose room project for the Aquatic Centre on November 22, 2010, in part because of the substantial completion date of March 31, 2011;

WHEREAS, a lot of money we could be using for the citizens of Cornwall will now have to be sent back to the upper levels of government;

WHEREAS, the City of Cornwall has already incurred expenses of \$111,550.00 which will be lost if the project is not completed;

WHEREAS, on December 2, 2010, the Federal Government extended the deadline for completion of such projects by one full construction season to October 31, 2011, now, therefore be it

RESOLVED THAT City Staff continue to communicate with the upper levels of government to determine whether additional funds may become available and review the project in light of the extension of the deadline and report back to Council as soon as appropriate.

Motion to approve the Resolution as presented

Moved By: Bernadette Clement, Councillor

Seconded By: Syd Gardiner, Councillor

A recorded vote on this matter resulted as follows:

Votes For = 6

Bob Kilger, Mayor
Bernadette Clément, Councillor
Maurice Dupelle, Councillor
Syd Gardiner, Councillor
Elaine MacDonald, Councillor
David Murphy, Councillor

Votes Opposed = 4

Denis Carr, Councillor
Glen Grant, Councillor
André Rivette, Councillor
Denis Thibault, Councillor

Abstain = 1

Leslie O'Shaughnessy, Councillor

MOTION CARRIED

PASSING OF BY-LAWS

Motion that By-laws 140 to 151 of 2010 inclusive, listed on the Agenda be taken as read and finally passed.


2010-140 A Bylaw to enter into Service Contract Agreements with Child Care Service Providers for 2011 and that Council approve the process for subsidy payments to individual Child Care Operators.

Click for detail --> 

2010-141 A Bylaw to appoint Members of Council to act from time to time in the place and stead of the Head of Council for December 2010 to November 2011, inclusive.

Click for detail --> 

2010-142 A Bylaw to appoint Members of Council to Boards, Committees and Commissions for this term of Council, December 2010 to November 2014

Click for detail --> 

2010-143 A By-law to enter into a Subdivision Agreement with Northwoods Glen Development Corporation (Cornwall) for Northwoods Glen Subdivision Phase 9 (Completion of Valerie Elizabeth Court, west of Blessed Sacrament Drive)

Click for detail --> 


Exp-143 Explanatory Note to By-law 143-2010 to enter into a Subdivision Agreement with Northwoods Glen Development Corp. (Cornwall) for Northwoods Glen Subdivision Phase 9.

Click for detail --> 

2010-144 A By-law to authorize The Corporation of the City of Cornwall to enter into a Contract Extension Agreement with the Ontario S.P.C.A. for pound services and related issues

Click for detail --> 

Exp-144 A By-law to enter into a contract extension with the Ontario S.P.C.A. for pound services and related issues.

Click for detail --> 


2010-145 A By-law to authorize the spending of expenditures in the current year prior to the adoption of the operational budget

Click for detail --> 


Exp-145 Explanatory Note to By-law No. 2010-145 Spending of Expenditures in the Current Year

Click for detail --> 


2010-146 A By-law to repeal and replace By-law #2009-198 being a By-law with respect to Sewage Service Rates

Click for detail --> 

2010-147 A By-law to repeal and replace Schedule A of By-law #2009-196 to provide for the supply and distribution of potable water and to set rates for consumers.

Click for detail --> 


2010-148 A By-law to enter into a Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing for the Direct Delivery of the Short-Term Rent Support Program (STRSP)

Click for detail --> 

Exp-148 Explanatory note to By-law for Transfer Payment Agreement with the Ministry of Municipal Affairs and Housing

Click for detail --> 

2010-149 A By-law to amend By-law 30-2007 to include the delivery of the Short-Term Rent Support Program (STRSP) by Counselling and Support Services of Stormont.

Click for detail --> 

Exp-149 Explanatory note to By-law to Amend Third-Party Agreement with Counselling and Support Services of SD&G

Click for detail --> 

2010-150 A By-law to authorize the Corporation of the City of Cornwall to acquire lands from the Trustees of St. John's Presbyterian Church.

Click for detail --> 

Exp-150 Explanatory Note to By-law to authorize the Corporation of the City of Cornwall to acquire lands from the Trustees of St. John's Presbyterian Church.

Click for detail --> 

2010-151 A Bylaw to amend Bylaw 225-2007, which Bylaw establishes Business Licencing Fees for The Corporation of the City of Cornwall.

Click for detail --> 

Exp-151 Explanatory Note for By-law 2010-151, Business Licensing

Click for detail --> 

Motion to endorse By-laws 2010-140 to 2010-151 as presented.

Moved By: Bernadette Clément, Councillor

Seconded By: Syd Gardiner, Councillor

MOTION CARRIED

REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL

There were no reports from Standing and Special Committees of Council.

NOTICES OF MOTION

There were no Notices of Motion.

PENDING BUSINESS LISTING

The Pending Business Listing was presented and no discussion ensued.

1 Pending Business for December 13, 2010

Click for detail --> 

CONFIRMING BY-LAW
FIRST, SECOND AND THIRD READINGS

That By-law 2010-152, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, December 13, 2010, having been read a first, second and third time, be now taken as read and passed.

2010-152 A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday December 13, 2010

Click for detail --> 

Motion to endorse By-law 2010-152 as presented.

Moved By: André Rivette, Councillor
Seconded By: David Murphy, Councillor

MOTION CARRIED

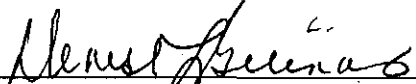
ADJOURNMENT

Motion to adjourn the Regular Council Meeting of Monday, December 10, 2010, at 9:10 p.m.

Moved By: André Rivette, Councillor
Seconded By: Elaine MacDonald, Councillor

MOTION CARRIED

NEXT REGULAR MEETING OF COUNCIL to be held Monday January 10, 2011



DENISE LABELLE-GELINAS
CITY CLERK



BOB KILGER
MAYOR



MANON L. POIRIER
DEPUTY CITY CLERK