Minutes
Cornwall City Council

Meeting ID:	2016-21
Meeting Date:	Mon September 12, 2016 07:00 PM
Location:	Council Chambers
Chair:	Leslie O'Shaughnessy, Mayor
Prepared By:	Manon L. Levesque, Deputy City Clerk

Attendance Committee Members:
Leslie O'Shaughnessy, Mayor
Claude E. McIntosh, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
Maurice Dupelle, Councillor
Bernadette Clement, Councillor
Mark A. MacDonald, Councillor
Andre Rivette, Councillor
Carilyne Hébert, Councillor
Justin Towndale, Councillor
David Murphy, Councillor

Attendance Staff:
Maureen Adams, Chief Administrative Officer
Manon L. Levesque, Deputy City Clerk
John St Marseille, General Manager, Infrastructure and Municipal Works
Mark A. Boileau, General Manager, Planning, Development and Recreation
Myles Cassidy, EMS Chief, General Manager, Shared Services
Tracey Bailey, General Manager, Financial Services
Geoffrey Clarke, Director, Human Resources
Bill de Wit, Division Manager, Municipal Works
Bruce Donig, Deputy Chief
Len Tapp, Division Manager, Transit Services
Stephen Wintle, Manager, Infrastructure Planning Division
Christopher Rogers, Chief Building Official

IN-CAMERA SESSION / RISE AND REPORT FROM THE IN-CAMERA MINUTES OF MONDAY, SEPTEMBER 12, 2016

Motion to move into a Closed Meeting at 6:00 p.m. to address matters pertaining to Section 239 (2) and (3.1) of the Municipal Act, 2001.

A meeting or part of a meeting may be closed to the public if the subject matter being considered is:

Item #1, Report 2016-19-FI - Failed Tax Sale

a) the security of the property of the municipality or local board
c) a proposed or pending acquisition or disposition of land by the municipality or local board

Action taken at In-Camera Meeting: Council directed Administration to proceed to register a Notice of Vesting on the subject property transferring the lands to the municipal land holdings portfolio and directed Administration to write-off the taxes associated with the property.

Item #2 , Report 2016-24 CAO - Litigation

e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Action taken at In-Camera Meeting: Council received Report 2016-24-CAO.

MOMENT OF PERSONAL REFLECTION

NATIONAL ANTHEM

Assembly

ROLL CALL

ADDITIONS, DELETIONS OR AMENDMENTS

All matters listed under General Consent, save and except "Delegations" are considered to be routine and will be enacted by one motion. Should a Council Member wish an alternative action from the proposed recommendation, the Council Member shall request that this matter be moved to "Communications" at this time.

1. Consent Item #3, Support of Resolution - Debt Incurred from the 2016 Pan Am and Parapan Am Games, needs a correction and the wording on the report is replaced with "be funded by the City of Toronto".

2. RFP Item #7, Request for Proposal 16-P22 Road Weather Information System, needs a correction and the total bid by Get Go Inc. is $74.,269.25.

3. New Business Item #1, Employee Name Tags, was added to the Agenda.

4. New Business Item #2, Installation of Temporary Stop Sign at Fourth Street and Cumberland Street, was added to the Agenda.

5. New Business Item #3, Rental Agreement with Semi-Pro Hockey Team, was

added to the Agenda.

6. Consent Item #3, Support of Resolution - Debt Incurred from the 2016 Pan Am and Parapan Am Games, was moved to Communication Item #6 for discussion.

7. Consent Item #4, Petition for the Opening of Seventh Street West onto Brookdale Avenue, was moved to Communication Item #7 for discussion.

ADOPTION OF THE AGENDA

Motion to approve the Agenda as amended.

Moved By: Bernadette Clement, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion Approved

DISCLOSURES OF INTEREST

1. Councillor Andre Rivette indicated that he had a conflict with New Business Item #3, Semi-Pro Hockey, because of his son's business connection.

2. Councillor David Murphy indicated that he has a conflict with New Business Item #3, Semi-Pro Hockey, because he is employee by the current tenant.

3. Councillor David Murphy also indicated that he has a conflict with Consent Item #5, Temporary Closure of Pitt Street Between First Street and Second Street for Cornwall Lions Club's Bed Race on September 24, 2016, because he is a member of the Club.

COMMITTEE OF THE WHOLE

Motion to go into Committee of the Whole and to consider and refer all Minutes, Presentations, Delegations, Consent/Correspondence, Resolutions, Reports and By-laws to that Committee.

Moved By: Carilyne Hébert, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Approved

GENERAL CONSENT

ADOPTION OF MINUTES

Motion to endorse the following Minutes as presented.

1 August 8, 2016 Cornwall City Council Meeting
Click for detail -->

2 August 23, 2016 Cornwall City Council Meeting
Click for detail -->

Moved By: Mark A. MacDonald, Councillor
Seconded By: Andre Rivette, Councillor

Motion Approved

PRESENTATIONS

1 Presentation of the Environmental Assessment for Lemay Street and Municipal Works Yard by Vanessa Skelton from AECOM Consultants from Ottawa
Click for detail -->

Vanessa Skelton from AECOM Consultants from Ottawa, accompanied by Stephen Wintle, Manager, Infrastructure Planning Division, and Bill de Wit, Division Manager, Municipal Works, presented the Environmental Assessment for Lemay Street and the Municipal Works Yard.

DELEGATIONS

There were no Delegations.

CONSENT/CORRESPONDENCE

1 Proclamation of Terry Fox Run Day
Click for detail -->
That Council proclaim Sunday, September 18, 2016, as "Terry Fox Run Day" in the City of Cornwall.

2 Proclamation of Community Health and Wellbeing Week

Click for detail -->
That Council proclaim the week of Monday, September 26, 2016, to Saturday, October 1, 2016, as "Community Health and Wellbeing Week" in the City of Cornwall and approve the raising of the flag at 340 Pitt Street.

3 Support of Resolution - Debt Incurred from the 2016 Pan Am and Parapan Am Games
Click for detail -->
This matter was moved to Communication Item #6 for discussion.

4 Petition for the Opening of Seventh Street West onto Brookdale Avenue
Click for detail -->
This matter was moved to Communication Item #7 for discussion.

6 Elected Officials Expense Statements for the period of June 1 to July 31, 2016
Click for detail -->
That Council receive the Statement of Expenses for Elected Officials for the period June 1 to July 31, 2016.

Motion to approved Consent Items #1, 2 and 6 as presented.

Moved By: Justin Towndale, Councillor
Seconded By: Denis Carr, Councillor

Motion Approved

Having declared a conflict, Councillor David Murphy, did not vote on this matter.

5 Temporary Closure of Pitt Street Between First Street and Second Street for Cornwall Lions Club's Bed Race on September 24, 2016
Click for detail -->
That Council approve the temporary closure of Pitt Street between First Street and Second Street in order to allow for a "Bed Race" scheduled for Saturday, September 24, 2016, from 12:00 Noon to 6:00 p.m. subject to the requirements contained in the City's Corporate Policy on Temporary Street Closures for Special Events.

Motion to approve Consent Item #5.

Moved By: Andre Rivette, Councillor
Seconded By: Claude E. McIntosh, Councillor

Motion Approved

RESOLUTIONS / BUSINESS ARISING FROM NOTICE OF MOTION

There were no Resolutions.

UNFINISHED BUSINESS REPORTS

1 Unfinished Business Item 2016-25 - Canada's Sesquicentennial Committee

Click for detail -->

Motion to approve the Terms of Reference for the Canada's Sesquicentennial Committee.

Moved By: Elaine MacDonald, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion to amend the main motion by adding the words "subject to Council approval" to the mandate of the Committee. The mandate will now read as follows:

The Committee is to plan and coordinate events during all of 2017 in Cornwall's public parks and recreation areas to commemorate Canada's Sesquicentennial subject to Council approval.

Motion to Amend Approved

Main Motion Approved

2 Unfinished Business Item 2016-27 - Cornwall Electric Franchise Agreement Extension and Ten Year Power Contract

Click for detail -->

Motion to approve per the Franchise Agreement with Cornwall Electric as follows:

(a) To enter a take or pay power agreement that extends beyond two years in duration;

(b) To recover the cost of negotiating the power contract as part of the cost of electricity for the year 2016 - 2017; and

(c) To extend the termination date outlined in section 1(d) of Schedule A to the Franchise Agreement with Cornwall Electric from December 31, 2019 to December 31, 2029.

Moved By: Elaine MacDonald, Councillor
Seconded By: Denis Carr, Councillor

Motion Approved

COMMUNICATIONS / REPORTS

1 Medical Loan Agreement 2016 - Jonathan Tran

Click for detail -->
Motion to approve Jonathan Tran as the 2016 Medical Scholarship Program recipient.defer this matter to the next Council Meeting of September 26, 2016.

Moved By: Bernadette Clement, Councillor
Seconded By: David Murphy, Councillor

Motion Approved

2 Municipal Environmental Advisory Committee (MEAC) - Terms of Reference

Click for detail -->
Motion to approve the revised Terms of Reference for the Municipal Environmental Advisory Committee.

Moved By: Elaine MacDonald, Councillor
Seconded By: Carilyne Hebert, Councillor

Motion to defer this matter to the next Council Meeting of September 26, 2016.

Moved By: Andre Rivette, Councillor
Seconded By: Bernadette Clement, Councillor

Motion to Defer Approved

3 A request for Council to motion certain amendments to the Pigeon Control By-law 2013-205

Click for detail -->
Motion to direct staff to implement the PSAC and staff recommended By-law amendments detailed in this Report.

Moved By: David Murphy, Councillor

Seconded By: Maurice Dupelle, Councillor

A recorded vote on this matter resulted as follows:

Votes For = 10
Claude E. McIntosh, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
Maurice Dupelle, Councillor
Bernadette Clement, Councillor
Mark A. MacDonald, Councillor
Andre Rivette, Councillor
Carilyne Hébert, Councillor
Justin Towndale, Councillor
David Murphy, Councillor

Votes Opposed = 1
Leslie O'Shaughnessy, Mayor

Motion Approved

4 Integration of Community Groups
Click for detail -->
Motion to approve the integration of certain community agencies/organizations' budgets within City departments; and, that these agencies make a presentation to Council, at least once a year, highlighting their activities.

Moved By: Bernadette Clement, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Approved

5 Amendments to the Grants - Municipal Program
Click for detail -->
Motion to approve the changes in the policy for Grants - Municipal Program for Community Agencies/Organizations.

Moved By: David Murphy, Councillor
Seconded By: Andre Rivette, Councillor

Motion Approved

6 Support of Resolution - Debt Incurred from the 2016 Pan Am and Parapan Am Games
Click for detail -->

This matter was moved from Consent Item #3 for discussion.
Motion to support this Resolution.

Moved By: Maurice Dupelle, Councillor
Seconded By: David Murphy, Councillor

Motion Approved

7 Petition for the Opening of Seventh Street West onto Brookdale Avenue
Click for detail -->
This matter was moved from Consent Item #4 for discussion.
Motion refer this Petition to Administration for a Report.

Moved By: Elaine MacDonald, Councillor
Seconded By: Mark A. MacDonald, Councillor

Motion Approved

TENDERS AND REQUESTS FOR PROPOSALS

1 Tender 16-T52 Rubber Tire Articulating Loader with Front Plow and 580 Case SL Four-Wheel Drive Tractor Backhoe or equivalent (Complete with Operators) – Two Winter Seasons
Click for detail -->

Motion to award Tender 16-T52 as follows being the best bids meeting the tender specifications (Hourly rates are excluding HST):

Item # 1 - Rubber Tire Articulating Front-End Loaders with Front Plows;
Three units at the hourly rate of $114.50 for year one and $120.25 for year two to West Front Construction (CDA) Ltd.

Item # 2 - 580 Case SL Four-Wheel Drive Tractor Backhoe or equivalent;
Two units at the hourly rate of $65.00 for the two year period to Mel Valade Backhoe Service Ltd;
One unit at the hourly rate of $69.00 for the two year period to Woodsman Construction & Tree Service.

Moved By: Mark A. MacDonald, Councillor
Seconded By: Mark A. MacDonald, Councillor

Motion Approved

2 Tender 16-T54 Bulldozer(s) at City's Snow Management Facility - Two Winter Seasons

Click for detail -->

Motion to award Tender 16-T54 to Cornwall Gravel Company Limited, from Cornwall, Ontario at the hourly rate of $180.00, excluding HST for year 1 and at the hourly rate of $185.00, excluding HST for year two, for two winter seasons, 2016/2017 and 2017/2018, being the best bid meeting the tender specifications.

Moved By: Andre Rivette, Councillor
Seconded By: Elaine MacDonald, Councillor

Motion Approved

3 Tender 16-T55 Motor Grader with Wing, Complete with Operator – Two Winter Seasons

Click for detail -->

Motion to award Tender 16-T55 for two winter seasons; 2016/2017 and 2017/2018 as follows (Hourly rates are excluding HST):

Item #1

(1) Unit to Cornwall Gravel, Cornwall, ON at a rate of $125.00/hour for year one and $130.00/hour for year two;

(2) Units to Malyon Excavation, Cornwall, ON at a rate of $130.00/hour for year one and $130.00/hour for year two;

(1) Unit to David Brown Construction, Ingleside, ON at a rate of $130.00/hour for year one and $130.00/hour for year two; and

(1) Unit to Cruickshank Construction Ltd., Morrisburg, ON at a rate of $132.50/hour and $133.00/hour for year two.

Item #2P

(1) Unit to Malyon Excavation Ltd., Cornwall, ON at a rate of $130.00/hour for year one and $130.00/hour for year two.

These being the best bids meeting the tender specifications.

Moved By: Claude E. McIntosh, Councillor
Seconded By: David Murphy, Councillor

Motion Approved

4 Tender 16-T56 Snow Removal and Ice Control - Transit Services

Click for detail -->

Motion to award Tender 16-T56 to Gaucher Excavation Limited, Lancaster, Ontario at the Lump Sum Price for the 2016/2017 and 2017/2018 season of $112,000 (excluding HST). This being the best bid meeting the tender specifications.

Moved By: Andre Rivette, Councillor
Seconded By: Mark A. MacDonald, Councillor

Motion Approved

5 Purchase of Transit buses through the Transit Procurement Initiative
Click for detail -->
Motion to approve the purchase of four (4) high floor handi-transit buses from Custom Overland Coach Inc. through the Metrolinx Transit Procurement initiative process.

Moved By: Bernadette Clement, Councillor
Seconded By: Carilyne Hébert, Councillor

Motion Approved

6 Request for Proposal 16-P02 Specialized Transit Scheduling Software System for Cornwall Transit
Click for detail -->
Motion to award RFP #16-P02 to RouteMatch Software from Toronto, Ontario, at the total bid price of $86,613 (net cost to the Corporation - $77,997.69) being the best Proposal meeting the specifications.

Moved By: Elaine MacDonald, Councillor
Seconded By: Andre Rivette, Councillor

Motion Approved

7 Request for Proposal 16-P22 Road Weather Information System
Click for detail -->
Motion to award RFP 16-P22 to The Get Go Inc., from Richmond Hill, Ontario, at the total bid price of $74,269.25 (net cost to the Corporation - $66,881.76) being the best bid meeting the specifications.

Moved By: David Murphy, Councillor
Seconded By: Andre Rivette, Councillor

Motion Approved

NEW BUSINESS

1 Employee Name Tags

Click for detail -->

The Corporation of the City of Cornwall strives to deliver courteous service and satisfaction to all those with whom it interacts. The agents of service delivery are the Corporation's employees and, over the years, city employees have always coupled efficiency with courtesy by changing, adapting and upgrading workplace protocols according to changes in social norms.

Most recently in the Corporation, as well as in other levels of government and throughout the private sector, the movement toward openness, accountability and transparency has driven many initiatives that facilitate the public's approach to communication with those who serve as the Corporations agents, and who in effect function as the public face of the Corporation.

A simple but effective way to ensure the public's ease and comfort in communicating with the Corporation and demystifying officialdom at the same time would be to disclose the names of those who are acting on behalf of the Corporation. For example, city employees could wear badges, with their names clearly displayed beneath a city logo or motto. Similarly, when one is answering a city telephone, one could say "Good morning. City of Cornwall, So-and-so speaking." How can I help you?" The respondee in a phone call might be faceless but they don't need to be nameless.

Currently, members of the Cornwall Community Police and Fire Service and EMS wear identifying badges and the public appreciates the identification.

Therefore, be it resolved that Administration prepare a report with respect to clearly displaying names by all those who act on behalf of the Corporation, whether as administrators and/or staff; and

Therefore, be it further resolved that the report also speaks to employees clearly enunciating their names when conducting the Corporation' business on the telephone.

Moved By: Elaine MacDonald, Councillor
Seconded By: Denis Carr, Councillor

Motion Approved

2 Installation of Temporary Stop Sign at Fourth Street and Cumberland Street

Click for detail -->

Whereas Brookdale Avenue continues to be under construction and it will

continue to be for a few more months; and
Whereas the primary detour route from Brookdale Avenue is Cumberland Street; and

Whereas increased traffic volume has caused local residents some distress; and

Whereas residents have safety concerns specifically near the corner of Fourth Street and Cumberland Street.

Now therefore be it resolved that Administration prepare a report for the Council Meeting of Monday, September 26, 2016, regarding the possibility of installing a temporary three-way stop sign until such time as Brookdale Avenue fully reopens to the traffic.

Moved By: David Murphy, Councillor
Seconded By: Justin Towndale, Councillor

Motion Approved

Having declared an interest in this matter, Councillor Andre Rivette and Councillor David Murphy left the Council Table.

Motion to suspend the Rules in order to discuss and make a decision of the Rental Agreement with a Semi-Pro Hockey Team.

Moved By: Maurice Dupelle, Councillor
Seconded By: Claude E. McIntosh, Councillor

A vote requiring 2/3 majority resulted as follows:

Votes For = 9
Leslie O'Shaughnessy, Mayor
Claude E. McIntosh, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
Maurice Dupelle, Councillor
Bernadette Clement, Councillor
Mark A. MacDonald, Councillor
Carilyne Hébert, Councillor
Justin Towndale, Councillor

Absent = 2
Andre Rivette, Councillor
David Murphy, Councillor

Motion Approved

3 Rental Agreement with Semi-Pro Hockey Team
Click for detail -->

Whereas the City of Cornwall has been requested to enter into an Agreement for the rental of the Cornwall Civic Complex to host a semi-pro hockey team; and

Whereas time is of the essence;

Whereas the terms of the agreement must be finalized by September 13, 2016.

Now therefore be it resolved that the City enter into an Agreement with the proponents and that all terms and conditions by the City are met by the proponents and that the contract and By-law be prepared and presented to Council for approval at a Special Meeting to be called on September 14, 2016.

Moved By: Maurice Dupelle, Councillor
Seconded By: Claude McIntosh, Councillor

A recorded vote on this matter resulted as follows:

Votes For = 9
Leslie O'Shaughnessy, Mayor
Claude E. McIntosh, Councillor
Elaine MacDonald, Councillor
Denis Carr, Councillor
Maurice Dupelle, Councillor
Bernadette Clement, Councillor
Mark A. MacDonald, Councillor
Carilyne Hébert, Councillor
Justin Towndale, Councillor

Absent = 2
Andre Rivette, Councillor
David Murphy, Councillor

Motion Approved

Council Andre Rivette and Councillor David Murphy returned to the ongoing Council Meeting.

PASSING OF BY-LAWS

Motion to endorse By-laws 2016-146 to 2016-152 inclusive, listed on the Agenda.

2016-146 A By-law to further amend By-law 2015-085 and to appoint lay members of the community to various Boards, Commissions and Committees (Waterfront Committee) (Senior Implementation Committee) (Cornwall Youth Advisory Committee) (Canada's Sesquicentennial Committee)
Click for detail -->

2016-147 A By-law to further amend By-law 2015-086 which By-law is to appoint Council Members to Committees and Boards (Canada's Sesquicentennial Committee)
Click for detail -->

2016-148 A By-law to provide for the appointment of a Statutory External Auditor
Click for detail -->

2016-149 A By-law to provide The Corporation of the City of Cornwall's consent to Cornwall Street Railway Light and Power Company Limited entering into a Memorandum of Understanding with HQ Energy Marketing Inc.
Click for detail -->

2016-150 A By-law to authorize The Corporation of the City of Cornwall to enter into a Franchise Agreement Amendment with Cornwall Street Railway Light and Power Company Limited until December 31, 2030
Click for detail -->

2016-151 A By-law to appoint Tracy Gordon, Infrastructure Technologist, as the Administrative representation for the City of Cornwall under the Clean Water Act and Drinking Water Source Protection Committee and to repeal By-law 2013-145
Click for detail -->
Explanatory Note 2016-151 Explanatory Note to By-law to appoint Tracy Gordon as Administrative Representative for the City of Cornwall under the Clean Water Act and Drinking Water Source Protection Committee
Click for detail -->

2016-152 A By-law to authorize The Corporation of the City of Cornwall to enter into a Postponement Agreement with CIBC Mortgages Inc for the Renaissance Housing Renovation Program (RHRP) Funding Agreement
Click for detail -->
Explanatory Note 2016-152 Explanatory Note to By-law 2016-152 authorizing a Postponement Agreement for a Renaissance Housing Rehabilitation Program Agreement
Click for detail -->

Moved By: Denis Carr, Councillor
Seconded By: Justin Towndale, Councillor

Motion Approved

REPORTS FROM STANDING / SPECIAL COMMITTEES OF COUNCIL

There were no Reports from Standing nor Special Committees of Council.

NOTICES OF MOTION

There were no Notices of Motion.

PENDING BUSINESS LISTING

The Pending Business Listing was presented and no discussion ensued.

1 Unfinished Business Listing
Click for detail -->

Motion to receive the Unfinished Business Listing for September 12, 2016.

Moved By: Elaine MacDonald, Councillor
Seconded By: Mark A. MacDonald, Councillor

Motion Approved

CONFIRMING BY-LAW

Motion to endorse By-law 2016-153, being a By-law to confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meeting held on Monday, September 12, 2016.

2016-153 A By-law to adopt, ratify and confirm the proceedings of the Council of The Corporation of the City of Cornwall at its meetings held on Monday, September 12, 2016
Click for detail -->

Moved By: Denis Carr, Councillor
Seconded By: Mark A. MacDonald, Councillor

Motion Approved

ADJOURNMENT

Motion to adjourn the Public Meeting of Council at pm.

The next regular public meeting of Council is to be held on Monday, , 2016.

Manon L. Levesque
Deputy City Clerk

Leslie O'Shaughnessy
Mayor